

Professional Development Subcommittee Minutes
March 8, 2007

Members Present: Kathy Schmidt, Anjie Almeda, Megan Baxter, Susan Woolen, Raz Steward, Janet Claus
– Liaison
Member Absent: Teri Farr

1. Finalized details for March 20 session, 1:00-2:30 (topic: Professional Development-small group discussion)
 - Plan to have 7-8 tables depending on number of advisors
 - 2 tables designated for new advisors (3 years of less in advisement) and facilitated by Megan and Raz
 - Suggestion to add a new column to our sign-in sheet which asks for the # of years in advisement
 - Break down of session: 5-10 minutes for advisor introductions and icebreaker; 45 minutes for small group discussion; 30 minutes to report back to the entire group; and 5 (or more time permitting) minutes for wrap up
 - Suggestion to post session questions to the ISU advisor listserv after the session and ask other advisors to complete and send back by a specific date
2. Budget update
 - Janet submitted our proposed budget to Jon
 - \$2400 total - \$1000 for Fall advisor day and specifically lunch and \$1400 for 2 teleconferences with punch/cookie-type refreshments
 - Has not heard when we may know whether the budget is approved
 - Money would start in July with the new fiscal year
3. Discussed goals, objectives, and related content
 - Anjie passed out a draft of goals and objectives for the committee to look over
 - Made a few minor changes to the draft and added additional objectives
 - Discussed possible need for semester or yearly objectives, which this year may include a push for the ILAAA conference held on ISU's campus and the Advisor Day
 - Suggestion for a future goal of all ISU advisors being funded NACADA members
 - Deadline for ILAAA session proposals – June ?
 - ILAAA theme = Making a Difference . . . One Student at a Time
 - Want to encourage advisors' participation, including attendance and presenting, in the ILAAA conference this Fall
4. Briefly discussed the May 3 session
 - Anjie has been in contact with Alison Bailey and communicated our desire for her presentation to focus on how the WGS program would benefit students. Has not gotten a response back to date.
5. Response to listserv request asking for topic ideas
 - Suggestion to return to civic engagement/service learning-focus on how advisors can encourage student participation
 - Suggestion for a session on how to communicate General Education to students