

Professional Development Committee

Minutes from May 19, 2010

Members in attendance:	Jennifer Frobish, Teri Farr, Lindsay Soliman, Heidi Verticchio, Susan Woollen, Amelia Noel-Elkins, Raz Steward
Absent:	Kerri Fuller, Kathy Schmidt, Mark Vegter, Lisa Fant Lawless, Linda Ellerman
Library	<p>Patrick O’Sullivan from CTLT met with the committee to discuss the possibility of locating our library in that facility. WONDERFUL conversation!</p> <p>Advisors will donate materials to the library, and they can be anything . . . books, journals, videos, articles, etc. Donations should be directed to Chasity Logan.</p> <p>As materials are donated, CTLT will catalog them and place them on our shelf. We will have a large bookcase in the Commons area and once named, CTLT will make a sign for our collection. Materials can be checked out through their system. Security is a minor concern so we may identify materials that cannot leave CTLT.</p> <p>Will be able to use the Commons for a session space, perhaps the Common Reading Program.</p> <p>CTLT will provide financial support, as needed. If we identify a book or piece we think would be a valuable addition to the collection, they can purchase it for us.</p> <p>We are looking into the NACADA grant as a means of building our collection, and Patrick said that they can manage those funds for us and purchase things for us with that money.</p> <p>Patrick suggested that we fold our Common Reading program into the Teaching/Learning Communities that CTLT already offers. We can have our own community, but by letting them facilitate it and sponsor it, participation in this program will be recorded by CTLT and reported to us annually.</p> <p>As we identify topics for sessions, if it’s appropriate, we could do a CTLT Workshop By Request. They then do the research and put it together for us. Becomes a recorded event, which is added to a participant’s record with CTLT. This is reported to our supervisors annually.</p> <p>All around GREAT conversation! Now we need to name it! Acronyms are fun!</p> <p>Patrick’s thoughts also generated a potential SAD theme . . . Because his team can develop workshops for us, we thought we could have them create sessions on how to develop learning objectives, how to assess outcomes, etc and connect this to the Advising Syllabus. ☺</p>
NACADA Training Video	<p>Jennifer raised a concern about still not having seen the video, and other committee members also indicated that they had not yet seen it.</p> <p>Jennifer will be asking Mark for the video and will organize a time for anyone who is interested to sit and watch the video prior to our June 21 session.</p>

	<p>Committee members who participated in the original viewing helped others understand the vision for the session. Whoever has the list of how we wanted to break down the video clips and the potential discussion questions . . . please share those with the committee. Those viewing the video in the coming weeks will also review those notes to see that it still makes sense.</p>
AAAC Updates	<p>Janet Tulley is now the Associate Dean Representative.</p> <p>Our committee has been charged with creating a training document for OASIS. Raz volunteered to take the lead on the Training Committee to get them focused and working. We'd like the OASIS document created and on the WIKI soon.</p> <p>AAAC is still waiting for our budget proposal. Teri is requesting that document and sending it to Jennifer, who will forward it to Mark and Jonathan ASAP.</p>
Patty	<p>In light of the passing of Patty Berndt, the committee felt it appropriate to honor her in some way. We are considering having something on our library shelf that would honor her spirit and enthusiasm for her job, but we will also plan something for Fall Advisor Day.</p>
Professional Conference Funding	<p>Questions came up about how departments fund advisor participation in conferences and national events. When we create the FAD registration page, we will be adding a quick question about this. Something simple like "Does your department provide financial support for participation in professional conferences, such as NACADA regional, NACADA National, etc?" We'd like to have a list of who does what around campus so that as advisors are petitioning their departments for support, they have some ammo. 😊</p>
Upcoming Programs	<p>June 21st and 23rd 9-11am SCH 214 NACADA Training Video</p>
Future Meeting Times	<p>June 2nd from 9-10am in Fell 448 June 16th from 9-10am in Fell 448 June 30th from 9-10am in Fell 448 July 14th from 9-10am in Fell 448 July 28th from 9-10am in Fell 448 August 11th from 9-10am in Fell 448 August 25th – we will probably switch back to 10-11, but we will stay in Fell 448.</p>