

Present: Greg Diller, Heidi Verticchio, Kathy Schmidt, Corey Burgess, Chris McCombs, Amelia Noel-Elkins, Patrick McNulty, Stacey Meyer, Teri Farr, Mark Vegter
Absent: Jerrey McKinney, Lisa Lawless

PDT Agenda
January 18th, 2012

- I. Introductions - *Three new members were introduced – Corey Burgess, Stacey Meyer, Chris McCombs. Corey and Stacey come from the Training Working Group for the WIKI Advisor Manual. Chris is now the new Assistant Coordinator for Training and Development in UCollege.*

- II. Updates
 - a. AAC – *Amelia: AAC has a large agenda for the spring semester. They have their first meeting on January 25th. On the 25th, they will choose officers and elect a new chair. Also on the agenda are the follow items: Meeting with Patrick O’Sullivan to discuss the strategic plan for teaching, Advisor Position Descriptions, Checkpoint Charts, Advising Transitions, Advising Website and Committee Charges.*

Jayne Shindel has officially retired. Angie Scott has taken over her position.
 - b. Membership - *AAC will meet and reach out to advisors on campus to join AAC committees or switch committees once they meet on the 25th.*

- III. SAD Finalization
 - a. Website up and running – *48 people as of 1/18/12 signed up for SAD. Thanks to Ryan Gray, he talked with Alex and was able to put the website up on the main AAC page in case people lost the sign up email.*
 - b. Presentations/Schedule – *All set? – Yes, we are all set and ready to go. All presenters have been confirmed and all rooms are booked. The panel discussion facilitated by Mark will be Mark, Teri, Kathy, Susan Woolen, Maggie Im and one more TBD. Handout to be put in folders. We will stuff folders on February 1st. Stacey will get the folders from Jennifer.*
 - c. Lunch Decision – *Potbelly’s with ice water, hot water, regular and decaf coffee in the morning.*

- IV. 2012 Sessions
 - a. March 1st – *Technology – Greg will start to contact presenters for this session.*
 - b. May 9th or 10th – *Interdisciplinary Minors – Looking to bring in each person for the IDS minors. We need someone to facilitate this session and contact each person in charge of each minor, as well as the volunteer center.*
 - c. Brown Bag ideas
 - i. *Group Advising –Teri has been in touch with Anjie Almeda to present. Greg has been in touch with two advisors in UCollege to see if they would participate as well.*

- V. Summer Advisor Day
 - a. Monday, June 18th – *Venue is TBD. We will see how the SFHB goes and decide from there.*
 - b. 7 Habits of Highly Successful People and Coaching – *Greg spoke with Amy Roser on 1/19 to discuss the sessions. Amy will most likely come to a future PDT meeting to discuss what she is thinking of doing and get feedback from the committee.*

- VI. Next Meeting: Wednesday, February 1st from 9-10, FEL 312 – *We will stuff folders and continue to talk about the spring sessions.*