

Assessment Committee
May 23, 2011

Present: Allison Anson, Janet Tulley, Wendi Whitman, Sharon Weldon

Absent: Penny Long, Anjie Almeda

Discussion items

- 1) Minutes- 4/11 and 5/9 approved. Wendi will post to the web site.
- 2) Sharon Weldon will share an electronic copy of the timeline with all members of the Assessment Committee.
- 3) Requested a copy of Jim Dirks last report- not available/found at this time.
- 4) Reviewed draft of Jim Dirks (chairs survey) document that was only available on paper.
- 5) Reviewed and discussed draft culminating document.
 - a) Discuss using appendices for specific information
 - b) Need to brief for the report, and provide further information searching if an individual desires.
- 6) Items for the next meeting:
 - a. Wendi will create a draft document to begin using Jim's draft as a sample.
- 7) Future meetings:
 - a. June 7 , 9a, Fell 312
 - b. June 28, 9a, Fell 312
 - c. July 19, 9a, Fell 312
 - d. Need to check availability for Anjie & Penny to see if they will be able to attend.
 - e. Goal is to complete the culminating report and have this ready to submit to AAAC by the July 19 meeting.