

Assessment Committee
January 24, 2011

Present: Sharon Weldon, Penny Long, Janet Tulley, Allison Anson
Absent: Wendi Whitman, Anjie Almeda

Discussion items

- 1) Planning for Spring Advisor Day- updates from committees are being provided in written format. Preference is a bulleted list of work/tasks completed, next steps for work
 - a. List has been written.
 - b. Wendi submitted the list to the PDT committee on Tuesday, January 25, 2011.
- 2) Membership for January- (This semester the assessment committee will be writing a culminating report to provide the findings of the three completed assessments: advisors, chairs, and students. The committee meets every other week for an hour.) This was sent out this morning for the upcoming AAAC elections.
- 3) Updates for student survey
 - a. Approval received from Provost and AAAC
 - b. Copy of the report will be sent to ISU-ADV from Wendi (committee chair) and AAAC president a few days before Spring Advisor day.
 - c. Information about the item analysis has not been received at this time. Wendi will contact University Assessment Services. The item analysis should be completed by our February 7 meeting, and Derek Herrmann will join us at this meeting.
- 4) Meetings for the spring semester will be held in CVA 118. Thanks to Sharon and Janet for finding meeting locations!
- 5) Updates from AAAC
 - a. Professional development is in high gear for Spring Advisor Day.
 - b. Reminder of NACADA in April. Looking for volunteers- Email Wendi Whitman if you are interested.
- 6) Other items?
 - a. Wendi—Can you please send out the results and reports for all three surveys so the committee has the same background information?
 - b. Discussion held about AAAC's expectations of this culminating document. Janet will clarify with AAAC and provide updates at our next meeting.
- 7) Minutes- we will approve minutes at our next meeting
- 8) Next meeting: February 7 @ 1pm in CVA 118.