

Assessment Committee
December 1, 2010

Present: Wendi Whitman, Janet Tulley, Sharon Weldon, Penny Long

Absent: Allison Anson

Discussion items

- 1) Approve the minutes from our 11/17/10 meeting – approved. Wendi will post to the web site.
- 2) Updates on faculty survey from AAAC- Janet. After discussion, AAAC shared the same concerns and details that we had discussed, and therefore asked us to negate our development of this survey of this type at this time.
Discussed reasons behind this decision.
- 3) AAAC Updates- Janet: Elections for AAAC are occurring & voting is an advisory statement to the Provost.
- 4) Updates on the status of “campus advisement survey”
 - a. Lots of pages to review!
 - b. Why are the percentages slightly different? Are there are any items which are void due to statistically significant response of “no response & missing”?
 - c. Possibly invite Derrick Herrmann to a meeting in January.
 - d. Executive summary & then provide the document in its entirety at the AAAC web site.
 - e. Pull out the development of the advisor, student, process and list details in a chart with the percentage of “agree” or “strongly agree”
 - f. Request a content analysis for the open ended item from UAO. Open ended analysis has not been complete. Request the frequency of the respondents to see trends in groups.
 - g. Wendi will draft a copy of the executive summary to be shared with AAAC and campus. By the 15th.
 - h. We discussed the need for further clarification from AAAC. Janet will take our requests to AAAC and provide updates by email before our meeting on the 15th.
- 5) Discussed AAAC election process in January and potential shifting of committee members. Janet Tulley will be staying on this committee.
- 6) Spring meetings will need to be established. There are changes in the focus of Assessment to include writing a response about the assessment findings. A culminating report will be created to provide findings and provide recommendations for AAAC to consider.
- 7) Establish spring meetings- before classes start or after January 10 when classes resume. Each member please email Wendi your standing commitments for the spring semester by December 8th.
- 8) Next meeting: Wednesday, December 15 at 1pm, FHS 309. Penny will not attend.