

Assessment Committee  
November 17, 2010

Present: Allison Anson, Anjie Almeda, Wendi Whitman, Janet Tulley, Sharon Weldon, Penny Long

Absent: None

Discussion items

- 1) Approve the minutes from our 10/6 meeting – approved. Wendi will post to the web site.
- 2) Meet with Jon Laird on 10/20/10 and reviewed power point information. No minutes to approve as meeting consisted of discussion.
- 3) Updates on the status of “campus advisement survey”
- 4) Discussed AAAC election process in January and potential shifting of committee members. Spring meetings will need to be established. There are changes in the focus of Assessment to include writing a response about the assessment findings. A culminating report will be created to provide findings and provide recommendations for AAAC to consider.
- 5) Proceed with development of faculty survey
  - a. Discussed the need for intro paragraph, perhaps context about University College, Honors, Dept/School, and special populations (Athletes, TRiO/SSS). Thought this may be helpful for faculty. Trying to capture the faculty perceptions about the process of academic advisement.
  - b. Discussed who would receive this assessment: All levels of tenure track faculty & NTT's. We will not include AP or Civil Service as this may create overlap with previous assessments. We acknowledge that there will be a small number of individuals that may not be included, but feel this can still give us valuable information.
  - c. Are you an advisor in an academic unit? Yes/No
  - d. Have you had or currently have formal academic advising duties as part of your professional experience? Yes/No
  - e. Are you TT or NTT? TT or NTT (would there need to be another option? None?)

**Retooled faculty assessment items**

Please indicate your level of agreement with the following statements.

- 1) There is a positive working relationship between advisors (including University college & school/dept advisors) as a group on this campus.
- 2) Illinois State University values advising.
- 3) My academic unit values advising.
- 4) I value advising.
- 5) The University community views advising as key to the success of students at ISU.
- 6) Students are satisfied with advising at Illinois State.
- 7) The advisor(s) in my academic unit are involved in the campus community.
- 8) The advisor(s) in my academic unit participate in professional development.
- 9) I trust the information provided by academic advisors at Illinois State University.
- 10) Academic advisors cover a broad range of topics with advisees, including working toward student (& career) development and steps beyond the plan of study.

**To be revisited in next meeting**

- a. Academic advisors within my unit encourage use of campus resources.
  - b. Academic advisors outside my unit encourage use of campus resources.
  - c. Students are encouraged by academic advisors to be involved with campus activities.  
--- Second version of wording: The academic advisors at ISU encourage involvement in campus activities.
  - d. In your unit, the responsibilities of the academic advisor(s) are clear.
  - e. To what extent do you agree that University College Academic Advisement provide important services? [Picked 3 times by committee members.]
  - f. What is your sense of student satisfaction with the advising in your school/department?
  - g. To what extent do you agree that your impressions of Academic Advising are based on data?
  - h. To what extent do you agree that your impressions of Academic Advising are based on individual or anecdotal information?
  - i. I trust the information provided by the academic advisor to our department's students is accurate.
  - j. My work with academic advisor(s) at Illinois State University results in positive thoughts about advising services. [Picked 2 times by committee members.]
  - k. I can locate a complete list of all coursework required for my department's majors (from the academic advisors in my department/school). \*\* I know this pinpoints a particular advisor, but I spend a lot of time sharing curriculum info with faculty. \*\*
  - l. I think there should be a University policy requiring students to see their assigned academic advisor(s). [Picked 3 times by committee members.]
  - m. The academic advisors at ISU are knowledgeable about campus resources and services. [Picked 2 times by committee members.]
  - n. The academic advisors at ISU are interested in the our majors' successes.
  - o. The main function of academic advisors is to assist students with course registration.
- 6) Discussions that the items initially gathered are a starting point, but that we hope to develop additional items specific to faculty.
- 7) In light of the new charge to interpret survey data and provide recommendations, this committee feels that guidance & involvement from an Assessment professional is warranted and necessary. Janet Tulley will discuss this as well as request next steps for the Assessment committee at the next AAAC meeting (Thursday, November 18, 2010) and provide updates at the next meeting.
- 8) AAAC Updates- Janet: None to report as the last AAAC meeting was cancelled.
- 9) Next meeting: Wednesday, December 1 at 1pm, FHS 309.