

Academic Advisor Advisory Committee – Technology Subcommittee
Meeting Minutes – December 13th, 2007

Members present: Mary Leung, Darryl Craig, Diane Skidmore, Maureen Smith and Jess Ray,

Members absent: Chris Knuth

Minutes from previous meeting were approved;

The group feels that is important to create a comprehensive list of advisors on campus. This would be of great assistance when making referrals.

The majority to the meeting was a discussion of questions for Jess as he has knowledge of many campus-wide initiatives that affect our group.

1. Are we moving towards electronic sub waivers? Jess responded that this is one of the many requests that he has submitted to AIS.
2. There are always scheduling issues with C&I 216 because the lecture and lab are not connected. Is there a way to connect these two components of the class to avoid the hassle and confusion during registration
3. Can each ISU student be assigned to an advisor or advising office (create a specific UID for offices) on the mainframe? This could be linked to ICampus so a student can view his/her advisor or advising office – similar to what exists on the ‘Find your major’ website
4. When should the other AAAC committees be informed about our efforts to create the web-based display system? We want to ensure that our efforts are not being wasted. Jess proposed that we continue to work towards a ‘finished product’ and then present our recommendations in the new year.

Electronic Priority List:

1. Sub waiver
2. ‘Find your advisor’
3. Advisor display screen
4. Web based query system