AAAC Technology Subcommittee
November 20, 2008

Members Present: Darryl Craig, Deanna Deatrick , Jody DeCremer, Ryan Gray, Nancy Jakubczyk, Jess Ray, Abby Reel, Dianne Skidmore

Minutes from November 6, 2008 approved.

- Jess discussed a usability study for Course Finder and Course Registration. A student focus group will be used.

Discussion of items on the Provost Task Force Report the Tech Committee should focus on.

- Advising Intranet
  - Primarily for Advisors
  - Resources for Advisors: handouts, useful resources, policies, etc.
  - Advising Best Practices and a syllabus can be added
  - EMAS is looking into a shared information web site with information students, faculty and staff commonly use.
  - Use of a Blog or Wiki
    - Create a test blog or wiki with information from Tech Committee members.
    - Privacy issues need to be considered – FERPA, Contractual, etc. Would need to be house at ISU.
    - Ryan will create a sample one for the next meeting.

- Discussed creation of a campus-wide advising FAQ.

- Discussion of override procedures on campus: how do departments use them, should this be an issue that should go to AAAC, will a wait list assist in a solution.

- Communication of advisor information on iCampus. Under Progress Toward Degree. Include catalog, department, college information as well as a link to a list of departmental advisors.
  - A link to this information could also be added under "Registration Information" on iCampus

Meeting was adjourned at 10:05 am