

AAC Agenda: March 8, 2018

Allison, Danielle Lindsey, D'Mayza McClure, Cassandra Cronin, Hope Fine, Brent Kane, Jonathan Rosenthal, Janet Tulley, Clint Smith, Wendi Whitman, Jess Ray, Brian Hays, Joseph Standridge

- I. Approval of minutes from February 22, 2018
 - a. Brent motions, Wendi seconds
- II. Chair's remarks
 - a. No official remarks. Nothing new.
- III. Secretary/Treasurer Report
 - a. 992 – 300 for summer, 100 for ILACADA
- IV. Old Business
 - a. Transfer Plans of Study Update
 - i. Dani is working through them. Verifying catalog. Kera sent out another email if something was approved late as a curriculum change, the plans can be accurately affected. Some notes are included on the front page. Minor checklists are still 2016/2017. Who will do this in the future? When?
 - ii. We are investigating a new degree audit system. Putting together an RFP. One of the programs that is being looked at is uAchieve. System updates on a real-time basis, interfaces with testing, degree audits. Course audit is drag and drop. Will tell student if there are prereq issues. Related to DARS. Slick transfer articulation system we can build rules in. Interfaces with Transferology. Dmayza currently uses plan of study on to track her progress, but uses catalog when working with students. Joe uses plan of study. Doesn't use catalog.
- V. New Business
 - a. Discussion about course information and display—Danielle Lindsey
 - i. Works with UCC & Jeri Ryburn and curricular stuff. Updating course information in campus solutions.
 - ii. To reduce current multi-step practice and provide timely and accurate information Dani is proposing that we no longer put course descriptions in catalog. Instead, we would put all active courses in CourseFinder. We have a lot of repetition of copying pasting course changes, thus more opportunities for human error.
 1. This way, once a new course is approved, it can be offered without having to edit multiple areas of the catalog. Many of the new courses not making it into PDF catalog in time for registration. CourseFinder would have a more complete listing. Would put course attribute on there so that 300 level grad credit. Can archive and do queries if we need historical course information.
 2. For advisors that use printed copy, we could work with Cognos to get a report they can print with that info. CS would look like an Excel doc if we use that. UIUC had 2 catalogs. One with curriculum, one with course descriptions. Catalog would not have course listings or course

descriptions. It would be a planning tool. Prereqs would have to be loaded into CourseFinder. There would be a link in the catalog that sends to CourseFinder.

3. We can come up with a different search function. List of AMALI courses that are also gen ed? Can put those parameters in CourseFinder. Link for Bachelors of Science SMT? CS and CourseFinder would be pulling from the same spot. All course information would be in one spot. One of the original reasons for CF was for students outside ISU to be able to search for summer courses.
4. Dr. Rosenthal suggests focus group with students to see what they want and how we can deliver it. Ask advisors as well?
5. Dani encourages looking at other institutions. A lot of institutions don't have a hard catalog or a PDF catalog anymore. Its on the website. Joe doesn't use CourseFinder. DMayza does. We can put blocks (major, honors, etc) in the blue banner of the course description in CourseFinder. An example of an updated course with prereqs displaying is BSC 145. It has been updated since the conversion.

b. Proposed award changes from PDT.

- i. \$100 budgeted specific for ILACADA would like that to apply to any conference, not just ILACADA
- ii. To include \$100 for professional development conference for winners Herb Sanders and New Advisor winners. Will \$100 offset a conference cost? Emphasize that Herb is not a lifetime achievement. No at this time. Come up with other ways to encourage nominations.
- iii. Can we acknowledge Herb in Town Hall rather than having a separate reception? We can provide this an option to the Herb winner as an alternative to have a reception? Or combine it with Town Hall so that it isn't included on an already full spring advisor day.

c. Registration Date display—Clint

- i. Brian Hayes can update Enrollment Box in the Student Center to have fall registration date posted on the front page instead of summer.

VI. Campus Solutions/Registration

- a. Shopping cart accessibility won't be available before student's registration date. The reason that is the case is that fixing it would take a lot of resources. We are expecting to lose the shopping cart in the next year. Shopping cart no longer exists with fluid registration. Once classic enrollment goes away, the shopping cart will cease to exist.

VII. Committee Updates

a. Assessment

- i. Does not meet until 21st.

b. Technology

- i. Recommendation we move forward on finding a new degree audit system. Formal request has been submitted.

- c. Teacher Education
 - i. Sending out survey for dates & times for fall sessions. Also collecting topic ideas. Next session is in May. Proposal from ISBE to create pathways.
 - d. PDT
 - i. Should be a summer advisor day. June 1. Theme is up in the air. Looking at wellness. Maybe Ewing Manner. Common reading April 24 over lunch hour Advising autism on the spectrum. No mini-session scheduled yet. Looking at finals week.
 - e. Advisor Onboarding
 - i. Haven't met since last luncheon, Wendi and Brent are communicating about the advisor intranet project. This is something onboarding and tech have been talking about. Could this be a summer project? Everything is set. Arturo said we can move forward with putting information in. Brian Hayes sitting in because they would like to do something similar.
- VIII. Student Representative Report
- a. D'Mayza = University College Academic Peer Advisors are getting more phones. They are In process of hiring new academic peer advisors for next year.
 - b. Joseph = No report.
- IX. Other business?
- a. Registrar will send out an updated guide on who to contact for specific questions (transfer, articulation, etc).
 - b. Dani and Teresa are working on updating course articulation guides..
 - c. We can ask UCC about template for new majors.
 - d. Forums to discuss proposed undergraduate graduation requirement for a course in US Diversity will be held April 3 & 4. 3:00 STV 401. This could potentially be taken within general education. This change is for future catalogs, not students under current or past catalogs.
- X. Next meeting – March 22, 2018
- XI. Brent motions to adjourn. Wendi seconds.