

## AAC Agenda: January 11, 2018

Present: Allison Anson, Jon Rosenthal, Amelia Noel-Elkins, Janet Tulley, Wendi Whitman, Clint Smith, Bryan Hayes, Brent Kane, Cassandra Cronin, Hope Fine

Absent: Jess Ray, D'Mayza McClure

- I. Approval of minutes from December 7, 2017 – Motioned by Brent, Seconded by Wendi
- II. Chair's remarks
  - a. Call for Membership for Subcommittees – Brent will take this on. Call will ask for current members to confirm their intention to remain on committee.
- III. Secretary/Treasurer Report
  - a. Budget in good shape; extra money due to no Herb Sanders banquet.
- IV. Old Business
  - a. Transfer Plans of Study Update
    - i. Amelia and Jess are working on the collection of missing plans as well as establishing who will make the actual updates once all plans are received.
  - b. Academic Unit Advisor webpage recommendations-Janet
    - i. Janet received info this morning with a suggested template. It is intentionally vague as web intends to make improvements in the near future. Will 1) ask who do advisor serves, 2) Link to UC, 3) asks how current students can find advisor. Wendi's update in New Business may alter this.
- V. New Business
  - a. Registration closing date in December/May-Janet
  - b. Appointment Manager link in CS-Wendi
    - i. Appointment Manager link is able to be deep-linked in the Advisor box of Student Center. This can be included in the auto-assign process. It will not be showing up in My yet... Can have minor advisors link posted, but AT can take the link out of production so that only the major advisor shows up. This could result in advisors not having to put their direct Appointment Manager link on the open web.
- VI. Campus Solutions/Registration
  - a. AT is working on solution to courses being added in fluid not showing up on advising report. They are currently fixing them all by hand.
  - b. Going to try to do winter grade roster submissions by the end of January. These grades won't be posted, will be held until the end of the semester. Advisors most likely won't be able to see them. They will not be considered 'official' until the end of spring.
- VII. Committee Updates
  - a. Assessment – Don't have all data from 2017 survey. Will administer 2018 survey soon.
  - b. Technology – Testing will continue today for wait list. Have query started.
  - c. Teacher Education – Topics set for spring and fall. Changes to ePortfolio and student teaching milestone approval may be coming. Students and department contacts will be notified of changes via email.

- d. PDT – Save the Date for Spring Advisor Day is out. Set for Feb 2<sup>nd</sup>
- e. Advisor Onboarding – Next lunch social will go over Project Success
- VIII. Student Representative Report
  - a. Student Representative is still on Winter Break.
- IX. Other business?
  - a. Will there be a change to the repeat policy that allows students to repeat ISU courses at other institutions? Answer – policy remains the same.
  - b. Expecting 50ish INTO students in the Fall 2018 semester. App would go live mid-March.
- X. Next meeting – January 25, 2018

Motion to adjourn by Wendi, seconded by Brent.