

AAC Agenda: August 31, 2017

Present: Kera Tackett, Mindy Kinney, Brent Kane, Bryan Hays, Wendi Whitman, Amelia Noel-Elkins, Jess Ray, D'Mayza McClure, Megan Baxter, and Janet Tulley

Absent: Jon Rosenthal

- I. Approval of minutes from August 17, 2017—all approved as written
- II. Chair's remarks
 - a. Updates from last meeting
 - i. AAC events are now online on the EMAS website in PDF calendar.
 - ii. Soemmer will be helping onboarding get their materials online. Originally thought it would be placed on a tab on the AAC website that is password protected but then it was suggested that it be placed on an intraweb. It has been decided not to have password protected material on the website. Will we need to take down the other password protected information that is already there? Going to invite Arturo to the next meeting.
 - iii. Kera contacted SGA again about a student rep but received no response.
 - iv. Kera worked with Sally and Jon to determine the list of advisors for future elections/voting based on the potential change to AAC's Constitution. AAC reviewed the list.
- III. Secretary/Treasurer Report –no report
- IV. Old Business
 - a. Transfer plans of study—Jon sent the plans that included IAI to Samantha from Admissions. She liked them. She also sent them to a select group of community college advisors so Kera could receive feedback at Community College Advisors Day.
 - i. Brian has started receiving requests for updates on the 4 year plans, mostly aesthetic changes. Brian is keeping track of these changes. Amelia and Jess are going to review these requests to decide if they should be made now or wait until next year's plans of studies.
 - b. Annual Review of AAC Constitution—changed the wording from 50% advising responsibilities to having significant advising responsibilities. Kera will be emailing the document to the ISUADV listserv for feedback before voting on it at the next meeting.
- V. New Business
 - a. Awards Committee—Dani Lindsey will chair again. We have representation from every college (minus MCN) and a Ucollege representative with preference to most recent winners.
 - i. COB-Stacey Meyer, CAST-Clint Smith, CAS-Hope Fine, CFA-Jody Decremer, COE-Sarah Dolan, and Ucollege-Brian Aitken will be approached to serve on the committee.
 - b. My.Illinoisstate—Arturo received anonymous feedback from one person about a change to wording on links in MY. In the future if changes are requested, approval will need to be given by AAC.

- VI. Campus Solutions/Registration—troubles with the fluid environment. Registrar turned off the fluid environment for the rest of this week and still yet to be decided if it will be turned back on for advance registration in October. Bryan has a list of issues that need to be fixed and need to see if AT can get that accomplished. Goal for spring 18 registration is to have one route to register.
- VII. Committee Updates
 - a. Assessment—looked more in depth at the qualitative data. Unfortunately, students are displeased. Committee is working on writing a report.
 - b. Technology—met and discussed in depth the displeasure with the fluid registration environment.
 - c. Teacher Education—session on ISBE updates yesterday.
 - d. PDT—Fall Advisor Day agenda is packed.
 - e. Advisor Onboarding—still working on where materials will be housed. See discussion above.
- VIII. Student Representative Report—no report
- IX. Other business? Is there a better way to notify students that they can't add courses during the second week of classes without department consent? Lots of students dropping this week and upset they cannot add another course. We can't put anything into CS. May be able to have a banner in MY.
- X. Next meeting – September 14, 2017

Motion to adjourn by Brent, seconded by Megan