

AAC Agenda: August 17, 2017

Present: Kera Tackett, Megan Baxter, Mindy Kinney, Allison Anson, Jon Rosenthal, Bryan Hays, Amelia Noel-Elkins, Jess Ray, Wendi Whitman

Absent: Brent Kane, Janet Tulley, D'Mayza McClure

- I. Approval of minutes from August 3, 2017—Mindy motioned to approve, Megan seconded. All in favor.
- II. Chair's remarks
 - a. AAC Calendar of Events—Kera showed current semester events from AAC subcommittees. Currently no conflicts. Will post these dates on the AAC website. All committees have been asked to check dates with Kera and Soemer before scheduling events.
 - b. Discussion of Advising Notes:
- III. Secretary/Treasurer Report: shared budget requests for fiscal year 2018.
- IV. Old Business
 - a. Transfer plans of study: Kera showed mock-ups for 3 different majors in two formats. Consensus was that we liked the version with IAI listed out. Kera will send this version to Admissions to get their opinions and then proceed with plans to build plans for all majors.
 - b. Spring 2018 Transfer Days: Reviewed cancelled dates and one new date due to Admissions open house and Bone Student Center availability. There will be 6 transfer days in the Spring semester.
 - c. Annual Review of AAC Constitution—reviewed wording in standing subcommittees, discussion of qualifications to participate, and maintaining the list of advisors. Kera will send out proposed changes and we will vote at our next meeting.
- V. New Business
 - a. Minimum GPA for internal transfers—some UCollege advisors requested to include this information on the majors' page but the Provost's office still prefers to publish the middle 50%. Discussion of reasons why this is appropriate. Julie Huber is working on updating this data. Brought up a larger discussion of admission practices with internal and external transfers.
- VI. Campus Solutions/Registration—Summer grades went smoothly
- VII. Committee Updates
 - a. Assessment – has data but not as usable as they hoped. 1500 responses
 - b. Technology-none
 - c. Teacher Education-none
 - d. PDT-none
 - e. Advisor Onboarding—Handbook for new advisors has been completed. It can be housed on the AAC website where other training materials exist so it is password protected.
- VIII. Student Representative Report--none

IX. Other business?

- a. TDAS—orientation looked into a commercial product to replace TDAS but problem with scheduling on Outlook. Going to meet with AT once Tony Waugh and Corey Burgess are back to rebuild TDAS and work on Preview reservation system. It will probably be a year and a half process to complete. Tony has some changes he can make to current TDAS to get us through that time.
 - b. Discussion of security roles in CS and reviewing who has access to what.
- X. Next meeting – August 31, 2017

Meeting administratively adjourned by Kera at 10:38am