

AAC Agenda: January 21, 2016

In attendance: Janet Tulley, Stacey Meyer, Shauna Hoffman, Mindy Kinney, Annie Radebaugh, Jess Ray, Amy Secretan, Sarah Roth, Kera Tackett, Amelia Noël-Elkins, Beau Ott, Jonathan Rosenthal

- I. Approval of minutes – Motion to approve by Stacey, seconded by Mindy
- II. Chair's remarks
 - a. Welcome new student representative – Beau Ott – Academic Peer Advisor in University College, Honors student
 - b. Discuss Assessment data from 2015 survey – Data set includes FTIC, Transfer and Continuing students
 - 90% of respondents felt information from advisor was accurate; Supportive environment among areas where advisors excel
 - Study shows that the Career Center is underutilized
 - Dr. Nauta from PSY teaches vocational psych – Sarah took her course and recommends she speak to advisors
 - Career Task Force Report now available on Career Center website. One recommendation of the task force is to have a cross-divisional standing committee, which is being chaired by Pam Cooper and Amelia. The committee would like the chair of AAC to be a standing member as they feel it's important to have an advisor on this committee. AAC approved this request.
 - Wellness checks (not defined on survey) – Did not receive data that was particularly significant. On the next survey, include wellness and define what it is. Advisors may need training as to what to ask students pertaining to wellness and what is expected with this type of discussion. Jess mentioned partnering with the mental health task force and Janet mentioned partnering with Health & Wellness.
 - The goal is to achieve 90% satisfaction. While satisfaction is over 90% for continuing students, FTIC and transfers fall below this.
 - Transfers feel advisors lack interest in their success, and communication between advisors could be improved. This could stem from not being trained well on ISU processes.
 - Transfer Council working on implementing recommendations by the FYE study
 - Janet will see if there is a correlation between transfer students who feel advisor lacks interest in their success and not having a declared major
 - c. Two-year plans of study – Like to have those by January 25th – Send to Angie Scott
 - Date at which those will be posted online has not yet been determined.
 - Which version should we post: Current or 16-17 catalog? Most advisors will likely be updating to the 16-17 catalog.

- Should we post how we assign catalog year? Mention it at Community College Counselors Day? Jon will work with Admissions to mention this at the next CCCD in September 2016.
 - This is all one PDF that students have to scroll through – Could the formatting change? Could they be posted on the Majors website? – Technology Committee will be asked to look into this.
- d. Subcommittee membership – Shauna has list of first and second choices and those who would like to be removed. She will reach out to those who have been on committees and didn't respond. She will send rosters to chairs.
 - Mindy would like to boost membership on the Teacher Ed subcommittee. She will be flexible on meeting times.
 - e. Override request form working group –First meeting on Thursday, January 28th. Anticipating meeting once a month.
- III. Secretary/Treasurer Report - \$1502.75 (estimate) after purchasing plaques for the Advising Awards
- IV. Campus Solutions/Registration – 19,530+ registered for spring – Student Accounts blocks seemed to affect more students during this last registration session - Process is new and is still working through CS issues
- a. Summer and fall registration – Adjusted registration timelines approved
 - Summer – Spread out a little bit, beginning February 15th; Start each population at 8:00 am on their assigned date
 - Fall – Registration will begin March 21st and close on April 29th (in order to give students a deadline by which to respond).
 - b. Degree audit –As of 1/8/16 – 12 department/programs done as far as they can be; 7 cleaner but not done; 10 still need corrections and first round overview.
 - c. Transfer – Many items yet to be evaluated since end of December. Feb. 15th is earliest a new evaluator will be hired. Takes a full year to train a new evaluator.
 - d. Graduation – Should have graduated normal percentages of applicants for December
 - e. Transcripts – Currently behind. Physically having to label transcripts that go out. New process takes longer in order to verify conversion info is accurate; NS GPAs may not be accurate. Honors courses were not designated properly, but this is being corrected.
- V. Committee Updates
- a. Assessment
 - b. Technology
 - c. Teacher Education – Members needed! ☺
 - d. PDT
- VI. Student Representative Report
- VII. Other business? –Mainframe access continues to be revoked. Advisors, comptroller, financial aid are still using it regularly. Others are being asked to revoke access. Transactions will begin to be removed as well.
- VIII. Next meeting – February 4th

Motion to adjourn by Stacey, seconded by Sarah.