

## AAC Agenda: September 8, 2016

In attendance: Janet Tulley, Mindy Kinney, Sarah Roth, Greg Diller, Amy Secretan, Stacey Meyer, Cassie Myroth, Kera Tackett, Jess Ray, Amelia Noel-Elkins, Jonathan Rosenthal

- I. Approval of minutes – Motion to approve by Stacey, seconded by Sarah – Approved with minor corrections
- II. Chair’s remark
  - a. Welcome New Member – Greg Diller
- III. Secretary/Treasurer Report – Fall Advisor Day expenses should be minimal (\$200 or less). We know we will need money for Herb Sanders, plaques, etc. No other set obligations as of now.
- IV. New Business
  - a. Transfer Days Timeline – Mary Jo Fabich and Corey Burgess (OTS) – Mary Jo provided a list of dates for future Transfer Day Programs through 2020 with space held through the Bone Student Center.
    - Are there any registration issues (from Amy’s point of view) to having TR Day appointments prior to registration officially opening? No.
    - Having a TR day before registration opens is one less day to see our current students. This is one downside to having a TR Day before registration officially opens.
    - Should we promote this perk to incoming transfer students (that you can register before current ISU students)? There are about 350-400 students at the first TR Day. Cassie – Understands this idea from an advising point of view, but not from a student point of view. Current students will not like that new students can register before them.
    - One perk of having TR Day students register before registration is officially open is that some of the registration “kinks” would be worked out before current students start registering; however, this may not be the best customer service to incoming students.
    - The start of the registration season does not affect the TR Day program as long as registration is open and there is space available to host the program. This may need to be a continual conversation as BSC renovations may impact dates/space available to host the program. AAC did not have clear consensus on recommendations for changing TR Day dates. We will monitor the fall TR Days (appointments made, numbers) to see if we should recommend changes to registration start dates/TR Day dates.
  - b. Communication about pending petitions when students change advisors (Kera)
  - c. Late Admits (Stacey)
  - d. Math Pre-requisites (Stacey)
- V. Campus Solutions/Registration
  - a. New Anticipated Major functionality – Wendi Whitman – Rachel and Ryan from AT made this feature possible. It’s a function that was used in the mainframe that was lost

when we transitioned to CS. It's in the ISU Customer side of CS. It will also show up in the side pane in Advisee Student Center (where you can log in to see transcripts, etc). It is useful to see what majors are/will be in high demand, and department/schools can see how many numbers are planning to leave a major. UC would be the extensive user of it, and D/S advisors need immediate access to this as well. There may be some D/S advisors who may not want to learn another CS process on top of other things they need to do in the system. AAC is in agreement that UC should begin using it, and then Wendi will come back and give us an update on how it's going. We can then prepare opportunities for D/S advisors to learn about this feature.

VI. Committee Updates

- a. Assessment
- b. Technology
- c. Teacher Education
- d. PDT – Discussion on Training/Onboarding of New Advisors – There is already a subcommittee for mentoring. Could there be a Technology subcommittee that could help with training CS features? Would PDT Training subcommittee help facilitate the scheduling of training, but not necessarily do the training themselves? Maybe training of new advisors needs to be its own committee. Would PDT be offended if training of new advisors became a new committee? No, they would be fine with it. Mindy will draft an e-mail to gather interest on a working/steering group to create what the new committee is going to be doing. Greg will head the steering committee.

VII. Student Representative Report

VIII. Other business?

IX. Next meeting – Sept. 22nd

All other new business will be discussed at the next meeting. Motion to adjourn by Kera, seconded by Greg.