

AAC Minutes: 1/22/15

IN ATTENDANCE: Elizabeth Chupp, Greg Diller, Nancy Diller, Stacey Meyer, Amelia Noel-Elkins, Jonathan Rosenthal, Sarah Roth, Janet Tulley, Nick Virgil

I. **Approval of Minutes:** Nancy motioned to approve, Stacey seconded. All voted in favor.

II. **Chair's Remarks:**

- a. *Choosing of new chair and secretary/treasurer:* The committee chose Elizabeth Chupp to serve as the new chair for 2015 and Shauna Hoffman to serve as the new secretary/treasurer for 2015. These changes will take effect at the next meeting.

III. **Secretary/Treasurer Report:** The budget currently has \$2,557.13. This budget balance includes the treats that were provided at the PDT Town Hall meeting in December, but it does not yet include the treats that were provided at Spring Advisor Retreat.

IV. **LEAP:**

- a. We discussed the Leap trainings. So far, the general consensus seems to be that the trainings are going well. Advisors like having one of the Leap advising representatives present at the trainings to address questions specific to advisors needs.
 - i. Amelia noted that if there are people in Schools/Departments that need to participate in these trainings and haven't had an opportunity to do so yet, please send her their names as soon as possible.
- b. It was noted that students will still have access to Course Finder and Course Offerings to plan courses.
- c. We discussed Go ISU and how it is going to be rolled out to students.
 - i. The Leap team is planning communication to go out to students to inform them about the new portal. In addition, they are planning "how to" videos for students to help them learn how to use the new portal.
 - ii. From an advisor standpoint, we discussed sending a message to advisors to encourage them to begin telling students about Go ISU, so students will be a little more prepared for the transition. In addition, we will figure out a central place to report bugs and fixes in Go ISU and disseminate that information to advisors.
- d. We also discussed strategies to inform and help students through this transition. Some ideas included holding training sessions for students in computer labs prior to registration, allowing students to register with their advisor during their appointment, and leaving Help Desk information on voicemail messages.

V. **Committee Updates:**

- a. *Assessment:* They are getting ready to send out the advising survey to the next wave of students during the last week of January.
- b. *Technology:* No report. Their first meeting will be in February.
- c. *Teacher Ed:* No report. Maureen Smith handed out flyers at Spring Advisor Retreat for their spring sessions. We'll also ask her to send the flyer out over the listserv.
 - i. There are plans to offer an EdTPA prep course online this summer (IDS 274). The course has almost made it through the complete approval process. It is geared to target students the summer before they student teach to refresh them on the EdTPA process and guidelines.
- d. *PDT:* They hosted Spring Advisor Retreat on Jan. 16th. The event went well and those who attended enjoyed the roundtable discussions. We discussed some ideas to maintain attendance throughout the entire event.
 - i. With the exception of a Common Reading in April, PDT will not be holding any events this spring to allow advisors to focus on Leap training and learning the new system.

- ii. We are going to begin soliciting applications for the Presenter Incentive Award and would encourage all new advisors to consider applying.

VI. Call for membership:

- a. *PDT and Ed*: Greg is going to send out the call for committee membership during the last week of January. In the call, he is going to promote PDT, Ed, and Assessment to try to gain new members on these committees.

VII. Items for the good of the cause?

- a. We mentioned that the information for the Herb Sanders and Outstanding New Undergraduate Advisor awards still needs to be updated on the website. Since the call for those awards won't go out until next fall, we are going to tentatively table this until the summer when we have more time to focus on it.

VIII. Next Meeting – February 12th, MLT 102 C

Motion to adjourn – Nancy with a second from Stacey. All in favor.