

AAC Agenda: September 24, 2015

Present: Elizabeth Chupp, Stacey Meyer, Jess Ray, Jon Rosenthal, Janet Tulley, Cassie Myroth, Amy Secretan
Guests: Brian Aitken, Bryan Hays and Wendi Whitman

- I. Approval of Minutes - Approved by Stacey Meyer, second by Cassie Myroth
- II. Chair's Remarks
 - a. Schedule Builder: Establish parameters and guidelines for usage
 - i. After much discussion on the advantages and disadvantages of using Schedule Builder, it was determined that we should look into the possibility of having one Formstack for all overrides campus-wide. Jon plans to contact Adam Julian to inquire about the logistics of this type of project.
 - ii. We brainstormed the type of information we would need to gather through the Formstack: name, e-mail, UID, course, section preferences, long-in error that is received, and anticipated graduation date.
 - iii. We also thought about the possibility of having two versions available (i.e. one for students to use/submit, and one for staff to use/submit).
 - iv. Finally, it was mentioned that we would probably need to hold a training session for staff that would be receiving and reviewing these override requests.
 - b. Spring 2016 Registration: Discuss registration date breakdown & registration shutdown from Nov. 7 – 30th
 - i. The current schedule was reviewed, but a few changes were made: Freshman will begin registering on October 26th, and Open Registration will run from November 9th – December 11th. We hope that by implementing these changes, it will help to spread out the traffic for our colleagues in University College.
- III. Interim Secretary/Treasurer Report
 - a. Review budget requests from sub-committees
- IV. Committee Updates
 - a. Assessment
 - b. Technology
 - c. Teacher Ed
 - d. PDT
- V. Student Representative Report
- VI. Campus Solutions
 - a. Updates, Questions, Concerns
 - i. Jess mentioned that he shared our concerns with AT regarding the decommissioning of the Mainframe. The group seemed open to the possibility of keeping access to certain screens for a while longer. Jess wants to know what we need, so please send him a list of 3-4 transactions (i.e. DAUD, SDPL, etc.) that you can't live without 😊
 - ii. Jess also shared that Kirk has had positive experiences in the testing environment as he is working to fix residency and Senior hours in degree audit. Jess will share information on the listserv once this has been resolved.
- VII. Other Business?

Next Meeting – Oct. 8th

Motion to adjourn by Stacey Meyer

Second by Cassie Myroth