

AAC: July 30, 2015

Present: Stacey Meyer, Elizabeth Chupp, Shauna Hoffman, Jon Rosenthal, Jess Ray

- I. Approval of Minutes
  - Motion by approve by Stacey Meyer
  - Second by Elizabeth Chupp
- II. Chair's Remarks
  - a. New student representative
    - Shauna will check with University College Academic Peer Advisors and gather names prior to next meeting.
  - b. Updating EMAS-AAC website
    - Liz will work to update the website prior to Fall Advisor Day on September 18th. Will likely contact the committee chairs to be sure information is updated.
- III. Secretary/Treasurer Report
  - AAC budget will be \$2,000 for FY16.
  - Follow-up with Assessment Committee on mailings for survey.
  - PDT will compile an estimated budget for the year and events.
- IV. Campus Solutions
  - a. Updates
    - Discussion about textbooks. Email will go out to ask departments/schools/faculty to work with bookstores to be sure that all appropriate textbooks are listed for fall semester.
    - Faculty self service - still in progress, but hoping to open it very soon. There are some training sessions in place for before semester begins.
    - Refund checks will not be delivered via ACH payments. Everyone will have to pick up their checks in the Bone Student Center.
    - Moving forward, we will use My.IllinoisState.edu as student portal. Appropriate links/resources/interfaces will be incorporated into My. The PIN requirement has been removed from My.
- V. Committee Updates
  - a. Assessment
  - b. Technology
  - c. Teacher Education
  - d. PDT
    - Fall Advisor Retreat - September 18th at the Alumni Center. Planning to have the retreat in the afternoon and hoping there will be fewer teaching commitments and better availability for speakers.
    - Summer common reading session on 7/29/15. Ordered 30 books and 14 advisors showed up for the meeting.
- VI. Other business?
- VII. Next meeting - August 13, 2015
  - Motion to adjourn by Liz Chupp
  - Second by Stacey Meyer