

AAAC Meeting

April 29, 2010

Present: Mark Vegter, Mindy Kinney, Teri Farr, Brian Aitken, Jess Ray, Amelia Noel-Elkins, Shari Zeck

Absent: Lauren Monahan, Jon Rosenthal

I. Chair's Report

Mark forwarded AAAC's feedback on the advising syllabus to the Syllabus Committee. He had not heard back from them or received a final draft at this time. This is a work in progress.

II. Secretary/Treasurer's Report

Minutes from the April 1st were approved.

The current budget is unchanged. However the NACADA monograph that Jon approved purchasing last meeting has arrived so the \$40 fee will be processed soon.

III. Advising Transitions Program

Gathered feedback for future suggestions/implementation. Teri noted that HIS did their sessions prior to the start of registration and her feeling from them was that it went well. Several departments noted better attendance this year but several had little or no response. There were problems with the list of students – Amelia will work with Paula to identify the reason.

Mark will ask Janet and Tiffany to send out the feedback survey we used last year. Plan to add in a question about the timing in the semester.

IV. Committee Updates

Technology – Met on April 15th, Julie Prianos attended to discuss the possibility of merging Course Finder and Course Offerings in order to simplify the process for students. Next agenda topic is to discuss the types of forms used by advisors on campus.

Professional Development - Advisor Spring Break session went well. Approx. 25 people attended. Next session will be held in the University

Galleries, Shari will provide treats. Kathy and Teri are investigating the best place to house our advising library (Milner, CTLT, etc).

Assessment – Shari brought a draft of the student survey. The plan is to send it out to a test group to make sure the items are clear and in “student language.” Once the results are back from that they will set a timeline to move forward with the full survey.

Education – will hopefully get up and running by fall.

V. New Business

TERO (A fee to participate in the Transfer Day Program) has been implemented for next year. The fee will begin to be collected for students who attend a Transfer Day Program this fall for Spring 2011 admission.

A fee for proficiency exams has been implemented. This is planned to take effect for students taking exams in Spring 2011.