

AAAC Meeting

February 4, 2010

Members Present: Mark Vegter, Jon Rosenthal, Amelia Noel-Elkins, Brian Aitken, Lauren Monahan, Jess Ray, Teri Farr, Shari Zeck

Guests present: Dina Vaughan, Mary Jo Waller, Wendi Whitman

Members Absent: Mindy Kinney

I. Oasis Demonstration

Dina Vaughan and Mary Jo Waller from Business Intelligence and Technology Solutions (formerly Administrative Information Systems) demonstrated the new Online Administrative Services and Information Suite (Oasis). They presented the current functionality as well as discussing some plans for future development. Additional discussion occurred about the timeline for final testing, demonstration to advisors campus-wide, and production. Current plans are for a demonstration to all campus advisors at the February 17 (2-4pm, COB 430) Professional Development Session, load testing at 9am on February 18, and a staggered launch into production around the first of March.

II. Chair's Report

In the absence of the Secretary/Treasurer, the Chair led the approval of the minutes from January 21, 2010 as distributed.

Invitations for the Herb Sanders reception in honor of Maureen Smith will be mailed shortly. The reception will be on March 3, 3-4:30pm in DeGarmo 551.

The NACADA Region V Conference Planning Committee is finalizing the budget. Consistent with the previous planning committees, the Indiana, Illinois and Wisconsin advising organizations will be solicited for financial contributions to defray the conference expenses. The Chair suggested that AAAC match the individual donations from those organizations, expected to be \$500.

III. Advising Syllabus

The Advising Syllabus Committee asked to have the template for the syllabus sent out to campus advisors in advance of an open forum to be planned for late February. AAAC discussed potential dates for the open forum, keeping in mind professional development sessions, the yearOne mini-conference, as well as Freshman Information Nights. Until new liaisons for committees are selected, Mark Vegter will facilitate plans with the syllabus committee.

IV. Sophomore Transitions Week

It was agreed that plans for another sophomore transitions week should move ahead as the program was useful to students in certain areas. Mark will work with the people who led the planning last year (Janet Claus and Tiffany Borne) and will solicit a call for volunteers to help coordinate the plans for this year.

V. Committee Reports

Assessment – Wendi Whitman, facilitator of the Assessment Committee presented information about the upcoming assessment of advising to be distributed to students. There was much discussion as to the intent, purpose, and scope of the assessment. The discussion was not concluded by the end of the scheduled meeting time and it was agreed to continue this discussion as well as other committee reports at the next AAAC meeting on Friday February 19th, 2:30-4pm in Hovey 401D.

VI. New Business

Because of a lack of time, no new business was attended to. Any new business will be deferred to the next AAAC meeting on Friday February 19th, 2:30-4pm in Hovey 401D.