

## AAAC Meeting

January 21, 2010

Members Present: Mark Vegter, Mindy Kinney, Jon Rosenthal, Amelia Noel-Elkins, Brian Aitken, Lauren Monahan, Jess Ray, Teri Farr, Shari Zeck

Members Absent: none

### I. Chair's Report

Tom Grites has been confirmed and details are all set at this point.

### II. Treasurer/Secretary's Report

Approved the minutes from December 10, 2009 as distributed.

Since the last meeting the charges for the Professional Development session catering as well as for our lunch meeting on December 10<sup>th</sup> have come through. The current budget stands at \$2161.40. Current outstanding allocations include a two-party contract with Tom Grites for \$900 (airfare and honorarium), a direct bill for his hotel expenses, and the Spring Advisor Day expenses.

### III. AAAC Officer Elections

Officer terms are up as of January. Mindy Kinney will retain her position as Secretary/Treasurer and Mark Vegter will remain as Chair by unanimous acclimation.

### IV. AAAC Committee Assignments

Professional Development, Technology, and Assessment will remain as committees. Mark will check in with the Advising Syllabus committee to determine how close they are to finishing their charge. AAAC will also revisit the charges to each of the subcommittees.

Mark will send out the call to the listserv for advisors to express interest in committee assignments for the upcoming year and then committee make-up will be determined at the next meeting.

### V. Archiving minutes from the Committees

We will leave one year's worth of minutes/agendas up on the website and have Alex create an archive for the older documents that would be accessible via a link from the webpage.

## VI. Committee Reports

Professional Development - Spring Advisor Day is all set to go. Spring semester Professional Development session dates/times have been sent out. The February session topic has changed to be an advisor training for the new OASIS system. The NACADA training video originally scheduled for the February session has been moved to June.

Assessment - Currently working on developing the student survey. Once the survey is put together they will distribute the survey out for a “comment period.” Jon suggested that the committee work closely with SGA to emphasize to students the importance of getting their feedback. Possibly run an article in the Vidette as well to raise awareness.

Technology - iCampus Beta is being piloted. It will be out full scale in May. Right now students have the choice of how to view their iCampus.

Advising Syllabus - Drafts of the syllabus were distributed via email this morning. Please send any feedback to Mark (cc everyone) by next Wednesday.

## VII. New Business

OASIS - Additional testing will begin on January 26<sup>th</sup>. AAAC members will have the chance to test the system - Dina and Mary Jo will come to the Feb. 4<sup>th</sup> meeting to demonstrate. All advisors will be introduced to the system at the February Professional Development Session. Please keep in mind this is Phase I - there is a huge list of additions already in mind for Phase II, III, etc.