

AAAC Meeting
Feb. 19th, 2010

Present: Mark Vegter, Mindy Kinney, Teri Farr, Brian Aitken, Jon Rosenthal, Jess Ray, Amelia Noel-Elkins
Absent: Shari Zeck, Lauren Monahan
Guests: Wendi Whitman (Chair, Assessment Committee)

I. Chair's Report

The NACADA Region V planning committee will be meeting with the Marriott staff on Monday March 8th to review the budget for the conference. Right now the tentative dates for the conference are April 17-19th 2011.

II. Secretary/Treasurer's Report

The minutes from Feb. 4th were approved with no corrections.

All charges from Spring Advisor Day have been settled with the exception of the Campus Dining bill which Jayne has estimated to be around \$200. Including that charge the current budget will end up around -\$500. There will be no further approved spending for the current fiscal year.

III. Assessment Committee Feedback

AAAC reviewed the draft of the student assessment the committee has been working on and offered feedback and suggestions. Wendi will take this feedback back to the committee for review.

IV. OASIS Updates

On Wednesday Feb. 17th there was a Professional Development Session to train advisors on the OASIS system. Amelia reported that the session went well and Dina and Mary Jo are currently working on small "bug fixes" that came up in the session. On Thursday all advisors were asked to log onto the system to "load test" the server and that test went extremely well. Any feedback on OASIS is being collected by University College to be passed on to the developers. The official launch date for the system is still TBD.

V. Committee/Liaison Assignments

Mark received only a few requests to join/change/leave committees. It was agreed that all changes are fine and will not leave any of the committees out of balance. Liaison assignments are as follows: Shari will remain with the Assessment Committee, Jess will continue with the Technology Committee, Amelia will stay with the Professional Development Committee. Brian will be the liaison to the new Education Concerns committee, and the Syllabus Committee will be disbanding so no liaison is needed.

VI. Committee Updates

Assessment - Will review feedback from AAAC and then consult with the University Assessment Office to create the final draft. At that point the final timeline for distribution will be decided.

Syllabus - A "town hall" meeting is scheduled for Thursday Feb. 25th for any additional feedback from advisors prior to distribution of the syllabi for campus use. At that point the committee will have finished their charge and will disband.

Technology – Has had their first meeting of the semester and developed a list of topics/projects for the upcoming year.

Professional Development - For the March 16th Professional Development Session there has been a location change to the Spotlight Room, and there has been a date change for the April session – it has been moved from April 22nd to April 20th. This is the “Advisor Spring Break” session. The June sessions on the 21st and 23rd (NACADA Video) are unchanged.