

# AAAC Meeting

August 6, 2009

Present: Mark Vegter, Jess Ray, Janet Claus, Tiffany Borne, Jon Rosenthal, Mindy Kinney, Amelia Noel-Elkins, John Walker, Shari Zeck

Absent: Ted Mason

## I) Chair's Report

Mark introduced Shari Zeck who will be taking over for John Walker as a member of AAAC. John and Shari are "switching hats" within the CFA and accordingly will move AAAC duties over to Shari from this point forward.

The NACADA Regional Conference planning committee took a hard hat tour of the new hotel/conference center and they will provide a price list/options that the committee can review. Mark has the budget and evaluations from the 2009 regional conference as well as extensive recommendations from the past chair for the committee to use when making their decisions. Mark will be meeting with the University of Illinois advisor group to discuss the conference and their contributions. Jon asked about financial responsibilities that ISU will be asked to undertake – Mark responded that NACADA does not expect host institutions to front the cost of the conference however they are expected to provide services such as technology support, publicity, etc. The committee is hoping that our partner institutions can take a proactive role in publicizing on their own campuses to help cut down on costs.

## II) Secretary/Treasurer's Report

Minutes from July 10<sup>th</sup> meeting approved with minor corrections

The budget stands at \$3000, Mark noted that additional "advising mission" flyers have been printed for use at the Academic Senate meeting and that bill will be processed soon.

## III) Academic Senate Presentation

Mark provided the committee with an outline of his planned remarks for the Academic Senate meeting on August 26<sup>th</sup>. The committee provided feedback and Mark will send out an updated outline. All committee members are welcome to attend the meeting and be recognized.

#### IV) Subcommittee Reports

Assessment – did not meet this summer, however Wendi Whitman (chair) has provided information about the focus groups that will be taking place as the fall semester gets underway. The focus group protocol is currently undergoing IRB approval, and the committee will receive training on August 27<sup>th</sup>. They have reserved rooms in COB for the focus groups on September 3<sup>rd</sup>. They will be requesting funds from AAAC to provide food/drink for those sessions

Technology – has not met

Syllabus – have finished a first draft, it is currently very long. The committee's goal for their first meetings in the fall is to edit the document down to a more reasonable size and then begin working on the student version. Advisors campus wide will have the opportunity to provide feedback after the document has been pared down but before they proceed with the "student-friendly" version.

Professional Development – have approximately 60 RSVPs for Fall Advisor Day at this point. Jon noted that he did receive confirmation from COE that they will share costs to bring Tom Grites to campus the third week of the spring semester for a Spring Advisor Day.

#### V) New Business

Advising Transitions Program Feedback – Tiffany presented the compiled feedback received from advisors about the ATP. Overall the feedback was positive and advisors would like to see the program continued. We will continue to look at developing best practices and work to find good options for those departments (ENG, TEC, etc.) that already work extensively with their freshman students.