

AAC Meeting Minutes: August 12th, 2022

In attendance: Clint Smith, Mindy Kinney, Lana Cunningham, Janet Tulley, Soemer Simmons, Brittney Vietti, Amy Hurd, Priyanka Aich, Crystal Nourie

- I. Approval of minutes from July 18th - Approved by Mindy, second by Clint.
- II. Chair's Remarks
 - a. Email communication to be sent next week addressing changes to Advising Awards & TROD.
 - i. Early next week, email coming from Clint.
- III. Secretary/Treasurer Report – Lana's 2 years on AAC will end in December. Will need to replace secretary/treasurer.
- IV. Old Business
 - a. Advising Success Network Updates
 - i. Replacement for Kate Roberge – Committee two. Outcomes for this committee include recommendations for advising structure, written 'state of advising' document. Two remaining people on the waitlist (Amy Roser and Jennifer Whitcomb). Kate is mid-project, and still has valuable advising knowledge, can she remain on the committee? Plan is to check with Amelia and then revisit at the next meeting. Amy as alternate if Kate can no longer serve on the committee.
- V. New Business
 - a. Communication to Advisors – Janet. Post the general main points from the minutes (a few bullet points) including a link to the notes. No specific concerns raised, but gaps in knowledge. Errors are being made with items that were discussed on AAC. Should AAC members be better communicators about what is discussed on AAC? A once a semester update to personnel outside of advising (for example, chairs)?. Bullets will include new business or anything important (for example save the dates, or changes within a subcommittee).
 - i. What is AAC? – Brittney. Send a message/email reiterating what AAC is for newer advisors, what we do, how we serve you, how you can reach us, and a reminder to read the AAC minutes. Brief plug about AAC at fall advisor day. Clint will send a welcome email and address this. Sign-up sheets to join each committee at fall advisor day. More involvement on AAC subcommittees by seasoned advisors. Fall advisor day has been

planned by two people. Concerning. Push for participation at fall advisor day.

- b. TROD Training Debrief – Brittney. Held one in-person and one virtual. They went well. Not all advisors attended, but they were recorded and will be sent. Still some kinks that need to be worked out, but it was well received.
- c. Follow-Up Conversation on FY23 Registration Touchpoint Meeting – Amy. We need to be more vocal with the technology needs of advisors. IT is helping advisors fix what they need (through advisors submitting tickets), but this is not necessarily helping everyone else that may be impacted by the same thing. We need a system that allows the advising community as a whole to ask questions/bring concerns. Maybe AAC-Tech gives a session in the fall about concerns plus education about the process for getting technical problems solved and the chain of command for communicating them.
 - i. Limited Class Search in Registration– Crystal. Submitted 3-4 tickets to allow more filters when searching for courses (for example, seeing non-major blocked courses). Also, cannot search by gen ed category or AMALI. Crystal will try to request these.

VI. Campus Solutions/Registration – Still using the workaround to access transcripts.

VII. Committee Updates

- a. Assessment – results are in from the Power BI data. Biggest reason for overrides is that the course is full (average about 10,000 overrides). Requesting overrides for everything is unmanageable. We cannot tell how many seats there really are because departments hide them. Seats are hidden because students need classes shortly before the semester begins. Coursefinder is not showing major blocked sections. They are trying to fix this. Is it possible to look at courses that have COM 110/ENG 101 as a prerequisite, and find out why these are in place (or other courses with prerequisites)?
 - i. Issues include: the articulation of courses from other institutions (example, student transferred from Morehouse and no courses transferred). Hours overload for third enrollment. Students asking for student teaching override requests (previously content test was a part of gateway, this is now waived so students can student teach without their content test completed but need an override). Next topic for assessment is math.
- b. Technology – no update.
- c. Teacher Education – no update.
- d. PDT – fall advisor sent a save the date.
- e. Mentoring & Connections – no update.

VIII. Student Representative Reports – no update.

IX. Other Business? AAC meetings are open meetings, anyone can attend!

X. Next meeting: 10:00 AM, August 26th

Submitted by:

Lana Cunningham

8-26-22