

## AAC Meeting Minutes: January 24<sup>th</sup>, 2022

In attendance: Clint Smith, Mindy Kinney, Gabby Haskell, Amy Hurd, Priyanka Aich, Lana Cunningham, Janet Tulley, Sarah Roth, Jess Ray, Soemer Simmons, Crystal Nourie, Wendi Whitman, Amelia Noel-Elkins

- I. Chair's remarks
  - a. Welcome Stacy – interim registrar
  
- II. Secretary/Treasurer Report
  - a. Approval of minutes
    - i. Motion to approve by Mindy Kinney, second by Clint Smith
  
- III. Old Business
  - a. Work From Home Policy – Amy
    - i. Can remove from old business, has made forward progress, unless there is hesitation from the working group.
    - ii. No public report from the working group. AP Council is still talking about it. Nothing that warrants further conversation here.
    - iii. No objections to remove from old business, will add back if needed.
  - b. AAC Awards – Clint
    - i. New advisor award extending from 3 years to 5 years and possible name change.
      1. There were no nominations, looking to revise the criteria.
      2. 3-year limit in your first year is hard to establish leadership, gives the person a longer opportunity.
      3. Several years that there were 0 nominations for Herb as well, and no significant changes to Herb over the years.
      4. Others agree that Herb had an abundant amount of material that needed to be submitted, and this was changed. Could be just a victim of COVID that advisors were not thinking of nominations.
      5. Intentionally did not want it to be someone too far into the profession. More so an emerging leader, dedication and impact on students, departments/schools that they represented. Could just be a rough year, more the work required that lead others not to nominate others.
      6. Reconsider next year if we don't get nominations again.
      7. More eligibility with a larger pool of new advisors.
      8. Revision of the timeline, fall is very challenging, pinched time, and a quick turn around.

9. Timeline might impact the materials needed to submit.
10. Idea of a task force of AAC reps and selection committee members.
  - a. Split it up into a working group with criteria to be a member (should be more specified than other subcommittees).
  - b. Goal is to increase pool, quick poll sent to ADV listserv.
  - c. Clint will reach out to college/department reps that were on selection committee to see if they wish to continue.
- ii. Herb Sanders Award
  1. No update.

#### IV. New Business

- a. Timeline for Math Registration – Sarah
  - i. How this is communicated to students, where this is publicly available?
  - ii. If this policy is going to continue, it should be more transparent and publicly available to students.
  - iii. Registrar’s website is not super clear to students, messaging could be clearer to students.
  - iv. Higher number of overrides.
  - v. Some students and faculty reported that these first 2 weeks were online and optional.
  - vi. Attendance was about 50% this week for students showing up to zoom class.
  - vii. Invite Sally who does the communication for registrar, we may not have the ability to be consistent.
  - viii. In the past, we have never publicized department specific dates.
  - ix. Plans to check with other Universities and see what their add/drop policies are within the first week of the semester.
  - x. Email communication goes out to enrolled and active students, misses new transfer students based on timing. Transfer students do not get an ISU email account activated until they have an appointment in slate with an advisor.
  - xi. It is not working this way, email is activated on their appointment enrollment date.
  - xii. Next step is talking to math to see what communication they send out.
- b. APLU/Advising Success Network Project – Amy and Amelia
  - i. Second part of project – technical support solutions.
  - ii. APLU recommendations are advising success network (APLU, NACADA, NASPA, EduCause, Achieving the Dream).

- iii. Series of modules that we pick from that advisors on campus will participate in all focusing on student success and equity.
- iv. Video will be sent out; this is the best of the 3 technical support solutions for our institution.
- v. Start technical support in July, we have the technical support for a full year if we start before July.
- vi. All free as part of the grant.
- vii. Looking at structure and redesigning, policies, processes. Looking at the barriers we have in some policies. Other topics include responsibilities of academic advisors.
- viii. We are decentralized to an unhealthy degree according to APLU results (the entire University, not specifically advising, this includes many different areas).
- ix. No estimate for time commitment from advisors for the modules (some modules take a couple hours).
- c. Future Projects/Agenda Items for Assessment – Janet
  - i. Committee is looking to AAC for what is next as far as recommendations.
  - ii. Proposal: archived all data from override requests, looking at trends, frequency, what are they requesting? Why does it take 10,000 overrides to register our students?
  - iii. Are we collecting data on student interactions with zoom? No, we are not.
    - 1. Students’ impressions on advisor/student relationship.
    - 2. Virtual focus groups about students’ interactions with zoom.
    - 3. Rapidly running out of students that have had a college experience before COVID.

V. Campus Solutions/Registration

- a. No update.

VI. Committee Updates

- a. Assessment
  - i. No updates aside from above.
- b. Technology
  - i. Issues mentioned throughout AAC meeting. Propose meeting with Tech folks to show them the issues being experienced. Officially removed pie chart as part of student center, however they are looking into why it is calculating incorrectly.
- c. Teacher Education
  - i. No current liaison. Curriculum changes are taking place with gateways. CTE meeting last week. Amelia will become Teacher Ed liaison.

- d. PDT
    - i. Materials will be sent out to read before Spring Advisor Day. Eat before you come, snacks provided, but no actual meal.
  - e. Mentoring & Connections.
    - i. Exciting new program for advisors and their mentors. Meet and greet and tour with registrar staff. Snacks provided. February 9<sup>th</sup>. Goal is to put some faces to names and learn about the different departments within registrar. Q&A.
    - ii. Is this an option for all advisors? 45 members being hosted, but with space, cannot be considered for all at this time.
- VII. Student Representative Reports
- a. No update.
- VIII. Other Business?
- a. Evaluation of the changes being made to degree audit and if the changes are working. Stick with current process and revisit.
- IX. Next meeting – February 7<sup>th</sup> @ 10:00 via Zoom

Submitted by:

Lana Cunningham