

AAC Meeting Minutes
September 15, 2023
10:00am MLT 102C

Zoom Link: <https://illinoisstate.zoom.us/j/97326883403?from=addon>

In Attendance: Ryan Gray, Brittney Vietti, Jill Thomas, Rebecca Laible, Crystal Nourie, Stacy Ramsey, Janet Tulley, Priyanka Aich, Brody Broshears

Absent: Amy Hurd, Soemers Simmons, Wendy Whitman, and Kate Weiser

- I. Approval of minutes from June 26th meeting.
 - a. Approved by Brittney, seconded by Rebecca.

- II. Secretary/Treasurer Report
 - a. none

- III. Old Business
 - a. TRD Modules that Corey Burgess presented, AAC has approved the new transfer module process and told Corey to implement the process for spring 2024 transfer.

- IV. New Business
 - a. Temporary replacement for Kate. Congratulations Kate on your new baby twins! Kate represents special populations; do we need to replace her till January 2024? We still have a quorum without Kate (have 5 voting members). We agreed not to replace her at this time.
 - b. PDT moving forward. Should PDT oversee awards ceremony, end of year wrap-up? AAC says no, we will take over those sessions and let PDT do professional development. AAC will now also oversee updates and end of year session/awards.
Need to think about how PDT can communicate to all about mini sessions they have created. Maybe bring back ‘townhall meetings. PDT can work with Wendy’s office and perhaps Registration to create advisor training sessions.

- V. Campus Solutions/Registration
 - a. Stacy brought up about perhaps asking advisors starting registration on Tuesdays for each group (senior, jr, etc.) for each semester. Due to Monday, (October 9th, 2023) is Indigenous Peoples' Day, with a University Open house and being first day of registration-very busy day.

- VI. Committee Updates
 - a. Assessment—none
 - b. Technology—none
 - c. Teacher Education—Jill mentioned that they will be putting on an in-person session at the Studio Teach with the EFAW Center to education advisors on resources for education majors.

- d. PDT—Today is Fall Advising Day at Alumni Center from 12:00pm to 4:00pm. Lunch will be provided. This will be the last in-person PDT meeting. They will be holding on-line (zoom) sessions each month during the academic year.
- e. Mentoring & Connections—Fall newsletter went out. October 11 is Fall in Love. And December 15 will be end of year session events. Working with Soemer to purchase more new advisor packets.
- f. Strategic Planning—To work on the strategic plan need to create a retreat for AAC. Ryan will send out a meeting reminder for Tuesday, December 12, 8am to noon in MLB 120. We can also move some of the white paper ideas to EMS such as on Report 3 #1 internal enrollment review (common app, GPA, and admission tricks) and barriers into majors.
- g. University College—Brody reported that University College is the ‘official’ name for the office. They are still in the process of hiring advisors and finding replacements.

VII. Student Representative Report

- a. Rebecca did not get a response from her reach out. Ryan will check with one of his Sociology student ambassadors.

VIII. Other Business

- a. Elections—Priyanka, Brittney and Jill’s terms are almost done and will need to start getting the election information organized and out. A concern about what happens if we don’t have a 2nd highest vote candidate when the member is no longer available. Ryan motioned to change the language in the bylaws to ‘if no 2nd highest vote and no subsequent candidates are available, AAC will appoint some one to fill the open spot’. Motion carried unanimously.
- b. Ryan made a motion to add the following groups into Special Populations regarding early registration. Hope Chicago, SOAR, and Phenom. Motion carried unanimously.
- c. Future agenda ideas—communication across campus and defining special populations of students that we maybe missing. And how do advisors know what systems they need access to if they don’t know what systems are available/needed? And there is no on or off boarding process for these systems, will have to work with Tec Support on this one.

Next meeting September 29th at 10:00am in HOVEY 401D

Submitted by Jill Thomas