

AAC Agenda: October 15th, 2020

In attendance: Soemer Simmons, Brent Kane, Jess Ray, Janet Tulley, Lindsey Prior, Jazmyn Thomas, Megan Taylor, Derrek Drenckpohl, Amelia Noel-Elkins, Ryan Gray, Wendi Whitman, Amy Hurd

- I. Chair's remarks
- II. Secretary/Treasurer Report
 - a. Approval of minutes- motion to approve Ryan Gray, second: Brent Kane
- III. Old Business
 - a. Marginalized student populations – Working group. Meeting scheduled for November 4.
 - b. Request student feedback on positive teaching practices online – Amelia
 - i. Reminder – if you have them please share details with Amelia.
 - c. Advisor caseload concerns – Brent. One advisor over 800, worried about the ability to help students with mental health/support and academic guidance. This is concerning for advisors who have the impossible caseloads. Assessment details- UJMC report which included academic advising. In 2005, report requested the creation of AAC, still exists and is relevant 15 years later. Should we review this for the next meeting?
 - i. 2005 ISU Task Force report:
https://emas.illinoisstate.edu/downloads/aac/advisement_taskforce083105.pdf
 - ii. There is a recommendation to review 'staffing' (Page 4, third bullet)
- IV. New Business
 - a. Shopping cart – Wendi
 - i. Communication problems- finding not all necessary areas of campus knew the shopping cart was coming back into the mix. New tools to go with it "queries" for advisors to see if students have details in their shopping cart, but NOT registered. Caused troubling feelings for advisors when they find out about changes at the same time as students; need to work to avoid surprises.
 1. Email details sent twice: 8/25 & Advising WIKI at end of July (but it could've been buried/lost). Again on 10/7
 - ii. How will know if this helping or hurting registration? How might we register success of this new tool?
 - iii. Validate- seems to be used by students already. Without there being efforts to educated.
 - iv. Requires advisors to instruct students how to use the new features, but this can be done. We need to let this run for a couple of registration cycles before we will know if this is working well.
 - v. We can identify who is the point person on these groups to communicate out to the advising community. Concerns are duly noted and AAC members will be diligent in the future.
 - b. Override form updates – Wendi

- i. This system is not built well and needs to be overhauled (the work request is in the queue to be addressed). However, the form is reset and ready to turn on tomorrow for Transfer Day.
 - ii. Old data is archived now- Formstack cannot be used as a storage location. If anyone needs the old data, please contact Wendi Whitman or Crystal Nourie.
 - iii. Take to AAC Tech (Amanda & Wendi were going to work on this in summer)- we need to put together a working group now, while Amelia will submit the change request details, and we will get going on this project.
- c. Summer low enrollment cancellation date – Amy
 - i. Trying to make summer session more efficient. Not equally distributed allocation of funds within dept/schools. Trying to revisit this work.
 - ii. Set a date to review date & cancel classes- need to make a decision that fits in all possible scenarios.
 - iii. What is definition of low-enrollment? Depends on college, each is different. (CAS has cut off numbers for 100, 200, and 300 level courses.)
 - iv. Concerns about cancelling too early: students need course to graduate in August, bank on course credit when they see them and can have grave issues if cancelled, in some cases advisors are asked to prioritize, all dept/schools are asked to submit this information – then decide where to distribute the funds. We are accustomed to these options and use them regularly in plans of study.
 - v. Summer is funded out of the Provost Office. Initial allocation – then follow up with supplemental funds. Current spending is not in balance with all d/s, so how do we better balance and not negatively impact time to degree? Variety of funding models- credit generated = \$. Very frustrating if a course is being offered and filled that it would be cancelled, this doesn't make sense.
 - vi. What funding model works best for summer session? Winter is very efficient. Wish summer should work like winter session- no staff person to coordinate summer (couple hundred courses) as a full time job.
 - vii. Dept/schools can fund their own summer session courses if they are needed for graduation/major requirements. Some use the FCR model (full cost recovery). How would advisors communicate these concerns/details? Talk to your college representatives as Hurd asked for a list from each college.
- d. Communication across campus – Brent
 - i. Requests about the frustration of details being shared with students and not advisors. (Commencement, modality changes – requests recently made, advisors have been communicating details for weeks).
- e. Spring course modality changes – Brent. Same details from agenda item 4d. Hearing mixed bag of responses and requests and it's tough to meet everyone's needs. Seems like movement is toward synchronous sessions that will be recorded (and shared in the future for access or review).

V. Campus Solutions/Registration

VI. Committee Updates

- a. Assessment – met yesterday. BI report- great conversation. Focus area: we want a disclaimer that it was never intended to be parsed out by department/school and this is focused on ADVISING not advisor(s). Committee feels strongly that this is very important and needs to be included.
 - i. Meeting again soon
 - ii. PDT asked for partnership in evaluating events & meetings
- b. Technology – see agenda items above
- c. Teacher Education – see email that Jess sent. College of Education scholarship is open for anyone in Teacher Education (and currently does not have a single application).
- d. PDT – first opportunity to debrief about fall advisor day. Liked the presenter & break-out rooms. Overall, all expectations were met for this event. Idea to come up with a post-evaluation.
 - i. Provost Tarhule- spring retreat to bring out areas of concerns/improvements. Faculty success is a focus area, but also will include staff success (Amelia).
- e. Mentoring & Connections – coffee meeting, on Friday, went well.
- f. AAC Awards Selection – Soemer has been a rock star! Form is found and available. Typically provide awards at spring advisor day- how should we do this now? Recommendations: town hall Zoom meeting, social media award winners, make an attempt to have a formal recognition (as soon as we can be F2F).

VII. Student Representative Report- not able to attend today.

VIII. Other Business? Motion to adjourn Whitman, second Taylor.

IX. Next meeting – Oct. 29th