

## AAC Agenda 1/17/2025

- I. Present: Brittney, Heidi, Crystal, Soemer, Karen, Brody, Elizabeth, Jessa, Derek, Wendi and Matt
  - a. Not present: Melissa, Amy and Janet
- II. Approval of minutes from 12/13/24: Jessa motioned, and Karen seconded to approve
- III. Secretary/Treasurer Report: No updates
- IV. Old Business
  - a. AAC Bylaws: Review Article I, II and III
- V. New Business
  - a. Elect AAC Chair and Secretary/Treasurer
    - i. Secretary/Treasurer: Jessa
    - ii. AAC Chair: Matt
  - b. Reschedule AAC April 11<sup>th</sup> meeting?
    - i. Going to keep AAC meeting scheduled as if for right now due to Redbird days scheduled the week before and week after
  - c. AAC Awards
    - i. Confirm timeline
    - ii. Removing 4<sup>th</sup> required letter and instead making a 4<sup>th</sup> “optional” letter with a maximum of 4 total letters
  - d. Major Applications
    - i. Inconsistency between departments in terms of internal major change requirements
    - ii. Why do some departments require applications be accepted only specific months?
    - iii. Why are we creating barriers for students?
    - iv. Consider surveying departments as to why prerequisites are required to change major, why major change applications can only be accepted at certain times, why do we require students to attend a meeting prior to being approved to change their major.
- VI. Campus Solutions/Registration
  - a. Filters have been added to class search page; key word search; already available to use; recommend advisors play around with it prior to the next registration cycle
- VII. Committee Updates
  - a. Assessment – NSSE questions covering advising have been added to advising survey; continue to work on the logistics of a survey to be sent after advising appointments

(using Achieve & Qualtrics); working to tell the story of what advising does to the non-advisor community on campus

- b. Technology – Have not met yet
  - c. Teacher Education – Have not met yet
  - d. PDT – Understanding Student Series event on January 31<sup>st</sup>; check calendar invite!
  - e. Mentoring & Connections – Have not met yet
- VIII. Student Representative Report
- a. Time change on registered courses is difficult on students; reach out from department did happen but still an inconvenience; rarely happens; consider adding a statement on My or in the registration email that class times/locations may change
  - b. Students' frustrated that class Canvas pages weren't published the day before the semester began
- IX. Other Business
- X. Next meeting: 1/24/2025