

AAC Agenda 12/13/24

- I. Present: Rebecca L., Brittney V., Jessa B., Melissa R., Brody B., Amy H., Soemer S., Janet T., Derek O., Wendi W., Stacy R., Karen H., Matt B., Kate W.
 - a. Not present – Elizabeth (student) and Kate B.
- II. Welcome New Members: Derek O’Connell, Jessa Benson and Melissa Ramirez-Osorio
 - a. Membership ending: Kate B., Kate W., and Rebecca L.
- III. Approval of minutes from 10/18/24 – 1st: Derek 2nd: Rebecca
- IV. Secretary/Treasurer Report – none!
- V. Old Business
 - a. Best Practices Task Force – drafting proposals, will have updates in the new year.
- VI. New Business
 - a. AAC spring semester meeting dates: 1/17, 1/31, 2/14, 3/14, 4/11, 4/25 and 5/9
 - i. New officers will be elected at 1/17/25 meeting
 1. New chair, secretary/treasurer
 - b. AAC Strategic Planning meeting
 - i. When? Week before students get back and things ramp up – week of January 6th. January 9th over lunch, likely 12pm – 2pm BYOL – Honors 117 building
 1. What would be the goal knowing we’re going to have a second one? Check in for the semester, discuss details of bylaws. Get the strategic plan from previous meeting solidified. Discuss voting status, having almost 50% of committee who cannot vote.
 2. Summary: bylaws, voting status, strategic plan 2023, task force charge
 - ii. Invite task force? YES
 1. Invite the previous AAC members that are leaving (like Kate(s) and Rebecca) so that we do not lose perspective, shared knowledge or insight
 - iii. Consider updating AAC bylaws at this meeting? YES. Updating literature, etc.
 - c. Spring Advisor Day/Awards Ceremony: 5/14/25, 1-4:30pm in Old Main Room
 - i. Need help creating agenda? Outreach?
 1. Amy assumes want us to plan it again. A lot of great ideas. Committed to it! Not on calendar yet, but want to make sure its official. Save the date! Agenda TBD, strategic plan might determine direction
 2. Maybe another session on the canvas page – with all the updates, it would be worth revisiting that resource that is available to all of us as advisors

- 3. Teams etiquette – so maybe just including tech for this day
- d. AAC Awards
 - i. 3 awards
 - 1. Thinking about division of advising percentages, etc. Is this something that could come up in strategic planning? Or do we want to remove the 50% requirement and change it to significant advising experience? We have quorum, we could vote. Significant advising experience would fit criteria. But don't want too much subjectivity.
 - 2. Does someone have interest in chairing award selection?
 - 3. Making no decisions at this time. Will fine tune things at 1/9 meeting
 - ii. Standing agenda item. Whoever is elected as AAC chair, it will be their first big project as chair. Outreach started late January last year. We can talk about timeline
 - 1. What are we actually awarding?
 - 2. Are we putting names on a plaque? – Brody thinks they should be displayed. Where would be a more prominent place where people can see them on the regular? Maybe Hovey? A place where advisor congregate on the regular. Somewhere other than an empty UC office.
 - 3. Who do we want to see it? Advisors, students, or others? All the above?

VII. Campus Solutions/Registration – no updates!

VIII. Committee Updates

- a. Assessment – we ran into a “snag” with survey of academic advisors technologically speaking how we can associate a person with the survey itself and be able to get those results to an individual immediately. Still working through tech challenges, still exploring more options. Other thing – NESSE, had questions determined to be added , sent to university assessment, only needed to 3, not a ton. I think Ryan made those changes. Working through things digitally. Hopefully will be finishing up soon. Four nudges to complete the survey
- b. Technology – just had last meeting for semester, having multiple projects going at the same time – waiting to hear back from consultants. Discussing still improvements that we have greater control in committee. Tech solutions folks reached and see value of being better connected to advising community, Krista is leaving but being replaced by Shantira Norris
- c. Teacher Education –edTPA not coming back but will be replaced with something else. Working to put a lot of [endorsement guides, etc] into a place where advisors have easy access.
- d. PDT – wants to streamline some of the resources – take the “noise” out and synthesize information down. “tips and tricks for advisors using wiki and teams” – teams should be more conversation based. Training and development should be in canvas site for easy to

access documents, etc... end of next month, 1.31 is understanding students event. Will move AAC meeting to 1/24

- e. Mentoring & Connections – event today at 1pm! McCormick Hall holiday cookie decorating. Last event for semester.

- IX. Student Representative Report – nothing to report.

- X. Other Business – zoom safety on campus for advisors -- AAC tech will look into it further

- XI. Next meeting: 1/17/2025, strategic planning 1/9
- XII. Motion to adjourn: 1st Rebecca 2nd: Derek