

AAC Meeting Minutes
August 18, 2023
10:30am MLT 102C

Zoom Link: <https://illinoisstate.zoom.us/j/97326883403?from=addon>

In Attendance: Ryan Gray, Brittney Vietti, Jill Thomas, Rebecca Laible, Crystal Nourie, Stacy Ramsey, Brody Broshears, Kate Weiser, Amy Hurd, Janet Tulley, Priyanka Aich, Wendy Whitman, and Soemer Simmons
Guest: Corey Burgess

- I. Approval of minutes from June 26th meeting.
 - a. Approved by Brittney, seconded by Jill.

- II. Secretary/Treasurer Report
 - a. FY23 end of year budget presented. FY 24 budget is set at \$2,550.00.

- III. Old Business
 - a. None

- IV. New Business
 - a. Guest Corey Burgess –Transfer Orientation Registration.

Currently we have Preview freshman complete modules (step by step processes to complete before attending ISU). Modules such as how to sign up for orientation and advisement, etc.). Her office found that getting more of content ahead of advisor meetings is successful (3 years of data). Currently use the Comevo app for FTI students to complete these modules. Would like to pilot the similar type modules for transfer students’ orientation in Spring 2024. Corey asked if AAC would support this pilot and if so, we need to finalize the process in September. Corey will send out information about this to the advisement list serve sharing modules in current active state. AAC supports this new pilot for spring 24.
 - b. Amy---ASN White Paper

We are waiting for the last white paper which the committee will be presenting at the End of the Year Wrap up in May 2024. Would like to use the white papers as templates for AAC strategic planning. We can work on the items from papers that we can get done, and others may need more brainstorming on how to complete.

The next AAC meeting the group will prioritize the reports’ points. We will share these with the Deans and Chairs on our findings in the data points. The committee members prior to next meeting will read the two papers and prioritize the data points and as a whole group will have out the items.
 - c. Amy---Undergraduate Student Advisory Council Recruitment Feedback (USAC)

The Provost would like to bring back this council of students (was active for several years prior to Covid). Need a group of undergraduate students from all means. However, it is hard finding students to participate. Currently have one. Would like representation from all student groups across campus. Will try getting a call out for volunteers’ students this fall. The group meets once

in fall and twice in spring semester. In relation to this group Wendy has also set up a Student Feedback Experience for this fall regarding registration issues. She will be hiring them to do this work.

- d. Brody's Report---Brody reported that fall 22 FTC class is currently 3974 with 3237 registered for fall classes with a projected retention of 81.45%. Our goal is to get that to 82% if possible. He also has some reorganization updates of personnel in UCollege. The Peer Success advocates replacing Peer Academic Coaches, and UCollege will be utilizing five 'retention' advisors this fall. A record number of students were registered through Preview. Brody also was looking at retention rates for students who enrolled in Success 101 and Thrive. It looks like if students complete these programs, they have higher retention rates.

V. Campus Solutions/Registration--none

VI. Committee Updates:

a. Assessment

- i. Janet mentioned they will not be doing student surveys but rather Focus Groups. Ryan will be bringing in someone to oversee the qualitative research from the focus groups. Amy will be providing a stipend for this person.
- ii. Advisor Surveys? Do we need to do this soon. Yes, but first we will do the student survey on advising this fall. Students who participate in the survey will get a chance to win one of five early registration times.

b. Technology

- i. None

c. Teacher Education

- i. None

d. PDT

- i. Wendy noted that we only have \$400 in PDT account and for Fall Advisory Day going from noon to 4pm, we should provide lunch. The money will not cover this. Amy will be adding to the fund to provide lunch for Advisory Day. Rebecca will be in charge of ordering food and drinks for the lunch.

e. Mentoring & Connections

- i. We sent out invite for Fall Advisory Day on September 15th noon to 4pm at the Alumni Center. Also in need of ordering more supplies for new advisor goodie bags.

VII. Student Representative Report:

- a. Rebecca has contacted two peer leaders and waiting for their responses to the request.

VIII. Next meeting September 1st at 10:00am in HOVEY 401D Submitted by Jill Thomas