

AAC Meeting Minutes
October 13, 2023
10:00am MLT 102C

Zoom Link: <https://illinoisstate.zoom.us/j/97326883403?from=addon>

In Attendance: Ryan Gray, Brittney Vietti, Jill Thomas, Rebecca Laible, Crystal Nourie, Stacy Ramsey, Janet Tulley, Brody Broshears, Amy Hurd, Soemer Simmons, Wendy Whitman,

Absent: Priyanka Aich and Kate Weiser

- I. Approval of minutes from September 15th meeting.
 - a. Approved by Brittney, seconded by Jill.

- II. Secretary/Treasurer Report
 - a. Current budge \$1,987.58. Mentoring and Connections might have an event in late fall that will need money. Spring Advisors Day will need funding. AAC is taking this over. Will have awards with advisors' appreciation with snacks like Carl's Ice Cream or ?. Will hold it in Bone Student Center in Circus Room tentatively set for Wednesday, May 15th from 1pm-4pm. Talk of agenda suggestions: mini preview session (orientation program), topic on equity lens, policy & procedures report, (note: check out University of Cincinnati document on what they have done there with this topic), with awards 3-4pm. [ASN presentation-PDT session, Awards and ASN members presented certificates of accomplishment].

- III. Old Business
 - a. none

- IV. New Business
 - a. Guest speaker: Krista Gaff, Technology solutions update to the My Advisees page in Campus Solutions. Krista presented the updates for advisors, added a tile preference to see more student information and links. Currently on Beta (testing) mode, she would our opinions of what we like and don't like about the additions. Ryan will send out testing mode link.
 - b. Wendy asked thru AAC how do we move forward on advising best practices and working with HR, and what is AAC roll? The AAC committee should make recommendations to the Provost who could mandate those requests. Two that AAC suggests to Provost:
 - i. Advisors need to use Advising Notes, and
 - ii. Advisors also need to have a voice on their college/department curriculum committee.
 - c. Elections: three (3) people are going off, Ryan will start working on this also making sure on the weblink that members can complete two (2) consecutive terms with a two (2) year gap in between to apply for a position again.
 - d. Advising Assessment: Brody Currently we are sending ideas about advising to Provost and President and want to provide great information to them that ISU advising is good. Student satisfaction is important and want to do a survey to collect data. Want to know what colleges/departments are doing to access advising, look at person vs remote advising. We have

updated our student advising survey and plan to send out in February 2024. Our response rates the last time sent was very low, need to get that up. One suggestion is to use a QR code for student survey and paper/pencil (best response method). Qualtrics with the QR code does the assessment for you.

V. Campus Solutions/Registration

- a. Instruction mode on registration was deployed last night. Students should see whether a class is in-person or online now.

VI. Committee Updates

- a. Assessment—see IV.d. Student Academic Advising Survey
- b. Technology—none
- c. Teacher Education—Efaw Center and Studio Teach will present a getting to know learning session later this semester on their services provided to students.
- d. PDT—see under II.a. moving spring advising day from PDT charge to AAC.
- e. Mentoring & Connections—Fall Coffee hour attendance was about 20 people. And will be ordering more new advisor welcome bags goodies.
- f. Strategic Planning—see notes under IV.b.

VII. Student Representative Report

- a. New student representative is Jaden Wilburn Johnson from sociology. They could not attend meeting today. No report.

VIII. Other Business

- a. None

Next meeting October 27th at 10:00am in HOVEY 401D

Submitted by Jill Thomas