

**AAC Meeting Minutes**  
**October 27, 2023**  
**10:00am MLT 102C**

**Zoom Link:** <https://illinoisstate.zoom.us/j/97326883403?from=addon>

*In Attendance:* Ryan Gray, Brittney Vietti, Jill Thomas, Janet Tulley, Brody Broshears, Amy Hurd, Soemers Simmons, Wendi Whitman, Priyanka Aich

*Absent:* Stacy Ramsey, Crystal Nourie, Rebecca Laible, Jaden Wilburn Johnson, and Kate Weiser (excused)

- I. Approval of minutes from September 15<sup>th</sup> meeting.
  - a. Approved by Brittney, seconded by Jill.
  
- II. Secretary/Treasurer Report
  - a. Current budge \$1,642.92.
  
- III. Old Business
  - a. My Advisee updates in CS, everyone look at the email sent about it and provide feedback.
  
- IV. New Business
  - a. Elections: Jill, Brittany, and Priyanka positions will be vacant. Ryan will put the call out for nominations November 1<sup>st</sup>. they will submit their information within 2 weeks after that, then will put out the notice of election end of November. Last December meeting (during strategic meeting) will be the transition meeting for new officers.
  - b. Internal Transfer Admissions: Amy Hurd is asking for data and information on internal transfers since several majors have higher rejection rates than others. She is talking with EMAS (Enrollment, Management and Academic Services) regarding this issue. The ASN group 3 reviewed internal admission deadlines and reported in their paper that it was an issue to be addressed. Will look at the admission GPA inadequacies, try to eliminate secret admission tracks and anything that is unnecessary within the process. Wendi will look for data on demographics and majors with higher rejection rates for the committee to view for a later date.
  - c. Advising forms best practices: Wendi has put forth the question why are we not using a common advising form across campus and not using Academic Progress Reports in CS regularly? There are too many forms and not one that is used from beginning admission to graduation for a student. Wendi will send an example of an APR form she uses during student appointments in AAC Teams for us to view. In the future, we may need to revamp our advising program (recommendation from Provost Office, with support from ACC) when we find a new product. For now, Wendi could do a brown bag showing her APR form she uses, which is a good optional practice. This form is called APR Appointment Notes.
  - d. Priority Registration: Ryan suggests we table this topic till meeting on November 10<sup>th</sup> and Stacy will provide a current list of which student groups have priority.

- V. Campus Solutions/Registration—none
  
- VI. Committee Updates
  - a. Assessment—none
  - b. Technology—none
  - c. Teacher Education—none.
  - d. PDT—none
  - e. Mentoring & Connections—none
  - f. Strategic Planning—none
  
- VII. Student Representative Report—none
  
- VIII. Other Business
  - a. None

Next meeting November 10<sup>th</sup> at 10:00am in HOVEY 401D  
Submitted by Jill Thomas