

## AAC Meeting Minutes: September 2<sup>nd</sup>, 2021

In attendance: Amelia Noel-Elkins, Janet Tulley, Mindy Kinney, Jazmyn Thomas, Crystal Nourie, Jess Ray, Lana Cunningham, Clint Smith, Sarah Roth, Derrek Drenckpohl

- I. Chair's remarks
- II. Secretary/Treasurer Report
  - a. Approval of minutes
    - i. Motion to approve by Mindy, second by Clint.
- III. Old Business
  - a. Work From Home Policy
- IV. New Business
  - a. AAC Award Catering – Soemer/Jazmyn
    - i. EMDH is currently not doing off-site catering due to staffing issues and the Alumni Center is considered off campus. There is an approved vendor list, but the options are more expensive.
    - ii. With an indoor mask mandate, will people be comfortable eating, especially buffet style? Some departments like Nursing are changing their events to grab and go for fall programs.
    - iii. Can we do cookies and cupcakes instead of savory items? Grove Street does individually packaged products. We could offer individual drinks.
    - iv. We're planning to have an awards ceremony in the spring as well, so we want to do something comparable for the two events and also not spend too much in the fall.
  - b. Feel from Students? – Jazmyn
    - i. First year students are excited, and seemingly don't have a lot of concerns. Many feel that students are in a honeymoon phase where they're happy to be back on campus. Student emails are down. Registrar Service Center is seeing normal questions- nothing out of the ordinary.
    - ii. HEERF funds are helping with students' financial concerns and another round is coming. Advisors can refer students to Financial Aid. If it's a more complicated situation, advisors can go to Amelia and Lisa Lawless from the persistence committee because they can take a holistic look.
    - iii. For advisors or faculty, Redbird Cares or Dean on Duty is the first referral point. They will funnel it to the persistence committee or another appropriate group.
    - iv. There are loaner laptops available for student use. Targeted messages will go out soon. Technology Support Center is the first stop. It is a

specification of the GEAR UP grant that this is for low income, underrepresented, or first generation students.

- v. Certain majors need a specific laptop and that can be considered.

## V. Campus Solutions/Registration

### a. Registration Timeline – Sarah

- i. Fall 2022 registration will be March 21, 2022. The Academic Calendar currently says March 28, but this will be updated to the 21<sup>st</sup>.
  - ii. Spring 2022 courses were listed on CourseFinder briefly, but that was a mistake. It was posted September 1, but taken down September 2.
  - iii. Summer and spring Course Offerings will be posted October 1.
  - iv. Winter registration is tied to the spring registration date.
  - v. Should summer and fall registration be the same date?
  - vi. Departments will find out their final funding for summer in November.
  - vii. It can be difficult to see all students interested in summer classes before the February summer registration date.
  - viii. Later withdrawal date still happening this semester due to COVID. In terms of making it a permanent change, most see it as a positive, but it can be an issue for Athletics. Jess plans to go to Senate and the Academic Affairs committee with the same time frame that is currently being used.
- b. Theresa will come to an AAC meeting to discuss Degree Audit, possible errors, systemic issues vs. substitutions/waivers. She can come to the October meeting that is on a Friday.
- c. To prepare, advisors should bring specific examples and scenarios to that meeting. She can identify what is a known issue.

## VI. Committee Updates

### a. Assessment

- i. PDT has asked Assessment to do some evaluation work for the upcoming Fall Advisor Day.

### b. Technology

- i. Discussed Student Center view and Student Center Classic. The pie chart is confusing because it's just the 120 total hours. Could PDT/Tech have trainings on Zoom and the Dashboard?

### c. Teacher Education

- i. Meeting next week to finalize their big September session. Discussing background check emails and how students view gateways. Gateways are getting ready to change.

### d. PDT

- i. Has not met since last AAC meeting. Fall Advisor Day is on September 17. It would be beneficial to have some sort of training this semester from PDT or Tech about the Dashboard.
    - ii. Can Amy Hurd or Jazmyn thank PDT after Fall Advisor Day?
    - iii. Can the old PDT information on the EMAS website be removed?
  - e. Mentoring & Connections
    - i. Focusing on the mentoring program this semester. Planning a casual coffee hour in the Bone Student Center atrium in October for new advisors and their mentors. Also developing a document with recommendations for mentors and mentees.
  - f. AAC Awards
  - g. Concern about committee members' burnout
    - i. Can we reconsider the way AAC does a call for new committee members?
    - ii. What can we do to show appreciation for the committee members' work?
    - iii. Would it be possible to provide a drawing, and/or vouchers for lunch through Dining Services?
  - h. Zoom can be helpful for one-way sharing of information (perhaps a training on Zoom or the Dashboard would be useful over Zoom as opposed to in person).
- VII. Student Representative Report
  - a. University College Peer Advisor Lindsey will be joining us. Jazmyn has reached out to SGA and has not heard back from them yet. At the next meeting, if we haven't heard from SGA, we'll seek a student representative from another department.
- VIII. Other Business?
  - a. TCH clinicals have just been delayed until September 13.
  - b. Some clinical placements have had an issue where students aren't considered employees or clients in terms of vaccine/mask requirements.
  - c. Some students prefer the Classic Student Center view because it matches what the advisor sees and doesn't require so much scrolling. But Oracle is removing the Classic view and we don't know when this will happen. Advisors' ability to see the student view in CS is not going to happen.
- IX. Next meeting – September 16<sup>th</sup> @ 10 AM

Submitted by:  
 Sarah Roth  
 September 8, 2021