

AAC Meeting Minutes: March 14th, 2022

In attendance: Clint Smith, Priyanka Aich, Lana Cunningham, Sarah Roth, Janet Tulley, Stacy Ramsey, Crystal Nourie, Amelia Noel-Elkins, Brittney Vietti, Wendi Whitman, Amy Hurd

- I. Chair's remarks
- II. Secretary/Treasurer Report
 - a. Approval of minutes for 2/21 – motion by Clint Smith, second by Brittney Vietti.
- III. Old Business
 - a. AAC Awards – Clint
 - i. No update. Will take place after registration.
 - b. Awards Ceremony: 5/10/22 at 3:00 PM – Clint
 - i. Alumni Center. Block off 1:00-4:00pm.
 - ii. There will be a zoom option for the end of year wrap up portion.
 - c. Rescheduling 3/21 & 4/4 Meetings
 - i. Doodle coming out soon for that, nothing on the books set right now.
- IV. New Business
 - a. Advising Success Network Application Form – Amelia
 - i. Application form was sent via email by Amelia to AAC members.
 - ii. We do have some timing from APLU.
 1. 1 4-hour session in April 2022, 1 4-hour session in May 2022, 3 1-hour sessions in August, 2 4-hour sessions in September, 3 1-hour sessions in October, 1 4-hour session in December.
 - iii. Application includes name, ULID, phone, department/college, position title, and which professional development opportunity they are interested in (will be sent out to ADV-listserv).
 - iv. Those that volunteer will then work with PDT and AAC and expand the work done in these sessions to the rest of the ISU advising community.
 - v. Compensation is graduated, final details not fully worked out.
 1. Follow up work is not paid past these sessions.
 - vi. There will be changes that need to be implemented across campus – that is the goal.
 - vii. AAC will be involved in the decision making of participants and diversity in terms of positions based on applicants.
 - viii. There will be a list of back-up volunteers in the chance that someone is not able to complete the track.

- ix. How far in advance would people know that they are scheduled for the August session? APLU throws very fast timelines at us. Their goal is to get the dates solidified for as far out as they can as quickly as they can.
 - 1. Amelia will do a confirmation once someone puts themselves in as “interested” to double check timeframes and availability.
 - 2. Proposed deadline within 2 weeks (likely March 25th). AAC conversations the week of March 28th.
- x. What about first-year advisors? That is an individual conversation with that advisor and their supervisor.
- xi. How do we envision the technology piece? Based on resources, and time. Those folks could be supplementary invitation to sit in on these sessions. May be more beneficial to have HR there. Opportunity to talk about what technology we need. We don’t know the content of these modules well enough. Consulting with PDT and AAC but also HR and Technology Solutions.
- xii. Open to CSPA students if we don’t get a high turnout? May not be around long enough to benefit.
- xiii. Changes in number of applicants needed – released just now during meeting.
- xiv. Will be sent out to chairs/directors as well.

b. Summer Registration Dates – Clint

- i. Sophomores and freshman being at the same time (for example, a third-year student with 59 hours registering at the same time as someone with 30 hours).
 - 1. No priority given to students in that zone, not setting them up for registration success.
- ii. If we had put freshman back a week, it would have ran into spring break this year and last year.
- iii. Is this a widespread thing? Not a big issue in COB or honors.
 - 1. Not a lot of interest in summer classes through ISU or community college.
 - 2. Summer registration is down 15%.

V. Campus Solutions/Registration

- a. Shopping cart is fixed!
- b. How-to videos coming for the new format? They were on the ISU training site in the past, but new videos should be uploaded soon. PDF’s are available and up to date.

VI. Committee Updates

- a. Assessment – no report.
- b. Technology – no report.
- c. Teacher Education – April 27th session, still figuring out details on time and what they are presenting on. Student group will be discussed. Audit submitted by Troy. Currently understaffed, ISBE has a meeting in April. 183 student teachers have not passed the content test. Students that want to start a fall teaching job they have until July 17th. Send Lindsay Schwend’s students to Janet Caldwell or Megan Baxter.
- d. PDT – met last week. Mini session per my last email went really well and had good feedback. Offered again in late summer to help with inbox skills. Planning end of year event Tuesday May 10th room 116 Alumni Center with zoom option and AAC awards ceremony to follow.
- e. Mentoring & Connections – trying to keep up with new hires. Switching advisors mentor/mentees so that the pairs make sense. Working on new advisor handbook on the AAC site, on-boarding needs to be updated.

VII. Student Representative Reports – no student rep on AAC. Hope to be back in the fall (peer advisors), no one feels they could take it on right now.

VIII. Other Business?

- a. Apply to system for majors/minors. Some say, “school of” and some do not. Makes it challenging for students to find what they need, that don’t know the language of the University.
 - i. It is a ton of work to update/change.
 - ii. Wendi will reach out to Roger and ask about a change/update.

IX. Next meeting – TBD

- a. Doodle coming today from Priyanka to check availability.

Submitted by:

Lana Cunningham

3.14.22