

AAC Meeting Minutes: October 21st, 2022

In Attendance: Clint Smith, Lana Cunningham, Brittney Vietti, Amy Hurd, Katie Matheny, Soemer Simmons, Stacy Ramsey, Jill Thomas, Sarah Roth, Priyanka Aich, Wendi Whitman

- I. Approval of minutes from October 7th – Approved by Clint, seconded by Brittney.
- II. Chair’s Remarks
- III. Secretary/Treasurer Report – no report.
- IV. Old Business
 - a. Advising Success Network Updates – Amy. Amy is meeting with Ad Hoc group two today about their concerns. Currently working to take over Amelia’s role with this piece.
- V. New Business
 - a. Posting of Credit/No Credit for WX & Repeat Courses – Stacy. When putting in courses for transfer students, if a student has a WX in a course, do we (registrar) need to articulate it? Conversation about third enrollment attempt since a WX is still an attempt. Reinstatement and readmission policies need this information. With math, a transfer WX allows them to register for the same course at ISU. The process will remain as is.
 - i. Smart Panda – Behind the scenes tool to recognize the characters on the student’s transcript and put them into what advisors see for transfer credit (the information would be placed in Campus Solutions).
 - ii. Conversation about the same courses being articulated repeatedly, and petitions/substitution waivers being submitted for the same courses.
 1. Catalog changes for the department need to be looked at (consider adding “either or” for the course).
 - b. AVP SS Search Plan & Administrative Update – Amy. The way the search was handled in the spring, Brian and Wendi have been in these roles for three years, and are under contract until June 30th. A director of UCollege will be hired this fall.
 - i. Hiring a director of Advising Advocacy Innovation and Technology – position draft is in-progress. The intent is not for centralized advising, but more so to work with the advising community with things that are happening (we need someone to go after some of these things such as helping students with the time to degree, and issues we do not know about or issues that we have not had the time to fix). Amy is working with the

registrar's office about departmental and UC advisors' issues they experience every day. This position will focus on time to degree, data, general advising things such as training and development, and they will work with the student success coordinators. Retention and graduation rates are a big concern, they need to be better. Some of the job description has changed to incorporate some of Amelia's duties from her previous role. Changes will be made to UCollege on some positions to absorb some of the student success and focus on gaps within student services. This position will report to Amy, and be housed outside of University College, no direct reports.

ii. Feedback from Position Description

1. Shorter job title – seems that there is more technology in the role than the title implies. Director of Advising Support Services as an idea.
 2. Substantial references to training and development – looks like the position is centralizing training and development. The role should work with AAC, but we need to look at standardizing some practices within advising, specifically within departmental advising. Discussion surrounding the difference between centralizing and standardizing practices.
- c. Advising Award Committee – Clint. Committee members that were previously discussed at last meeting: CAST – Clint Smith, CAS – Julie Navickas, WKCFA – Cristen Monson, MCN – Lana Cunningham, COB – Gina Turton, COE – Derrek Drenckpohl or Sarah Dolan, Honors – Christie Martin, UC – Brian Aitken.
- i. Student representation – could result in a student not having a good experience with a specific college and not voting for anyone from that college (can abstain from voting and/or being on the committee). Availability, workload, and time frame discussed.
 1. University College peer advisors will be asked for the first year. Katie Matheny will be the student representative.
 - ii. Expectations – add a guideline about a conflict of interest. Currently there is a guideline that it is recommended to abstain but not required. With only three awards, if someone has to sit out of one award, it may make more sense to have that person sit off the committee for that year and have someone else replace them.
- d. AAC Nomination/Elections – Clint. Arturo has the form and can launch this quickly. The section about 'nominator' should be updated since you do not have to be nominated. This will be removed.
- e. AAC Charge Review – Clint. Item tabled to next meeting.

- VI. Campus Solutions/Registration – Registration guardians start Monday 10/24. Seamless registration on 10/17 for priority groups.

- VII. Committee Updates
 - a. Assessment – no update.
 - b. Technology – no update.
 - c. Teacher Education – waiting to hear from the state in December about edTPA coming back or not.
 - d. PDT – February 10th tentative date for spring advisor day. Looking at doing a meal and mini table fair for every AAC sub-committee (potentially optional lunch hour 12:00-1:00pm and spring advisor day beginning at 1:00pm).
 - e. Mentoring & Connections – working on updates to the new advisor handbook and hope to have that done soon.

- VIII. Student Representative Reports – no report.

- IX. Other Business? – no report.

- X. Next meeting: 10:00 AM, November 4th

Submitted by:

Lana Cunningham

10-25-22