

## AAC Minutes: January 23, 2020

Present: Amy Hurd, Brent Kane, Crystal Nourie, Lindsey Prior, Jess Ray, Megan Taylor, Jazmyn Thomas, Janet Tulley, Gina Turton, Shanna McDaniels, Amelia Noel-Elkins, Brody Frieden

- I. Approval of minutes from January 9<sup>th</sup>, 2020.
  - a. Jazmyn motioned, Megan seconded, minutes unanimously approved.
- II. Chair's remarks
  - a. Welcome Brody Frieden as new Student Representative!
- III. Secretary/Treasurer Report
  - a. Requested FY21 budget proposals from all committees with a deadline of Jan. 31
  - b. Noticed Mentoring and Connections is still being referred to as Advisor Onboarding Committee on AAC website
    - i. Soemer or Ryan are able to update website
- IV. Old Business
  - a. Registration Dates & Times – Ryan & Crystal
    - i. Will move on with this after some testing is done
- V. New Business
  - a. Identification of marginalized students in CS/systems –Jazmyn
    - i. Are there ways to actually identify who is a marginalized student in order to serve them more equitably?
      1. There are limitations within the system to identify these students. Some are data points we can't access and some are self-reported. This adds to the complexity of the conversation.
      2. There are also legal limitations.
    - ii. Patterns of blocks and dates of registration.
      1. A report that shows all the blocks and associated students does exist. Limitation is it can't be run in real time. Most blocks are Financial Agreement and Athletics.
      2. Look for correlation between blocks and GPA.
      3. Looking for increases in blocks and working with SCCR/Student Affairs to identify themes and address them.
      4. Are there things we could do to change Financial Aid blocks, especially if we have data to show what we all suspect?
        - i. Looking at blocks vs. what is owed.
    - iii. Identifying marginalized students can be problematic.
      1. Students who don't identify as LGBTQ publicly.
      2. Race, ethnicity, and gender are all self-reported; some students could take advantage of this.
      3. If we give priority registration to everyone, it becomes pointless.
    - iv. Need to discuss what good services we already provide to these students.

- v. What can we legally do with that information? Exactly what factors would go into this predictive model? It shouldn't be based on race or ethnicity.
- vi. It's important to distinguish between marginalized and at-risk as we could have different definitions of what those mean. A small group of us will meet to come to common definitions and bring these back to this group to discuss further.
- b. Why do we use cross-listed courses (e.g. FCS/HIS 112) instead of IDS? It is confusing for students and students can accidentally take the same courses. – Megan
  - i. From a systems standpoint, it is confusing as well. Registrar's office is working on alerting students when they are about to register for same cross-listed course. If they are repeating in the same semester (e.g. transfer credit in progress), the system should still block them.
  - ii. Cross-listed courses are technically the same course, but not always as there can be a lot of variation in how faculty teach.
  - iii. IDS courses go through different curricular process. Through the Council on General Education, same as general education courses.
  - iv. Incentive program for departments/schools and we will measure credit for courses, among other things.
  - v. Not as much as issue to bring up in Preview because the advisor does schedule checks.
- c. Textbook affordability – Megan
  - i. Biggest barrier is access codes. Students don't know what these are, that they can't be borrowed, and that they are expensive. They are withdrawing from class if they can't afford access code, not realizing how much more that will cost them.
  - ii. Affordability Committee is looking for suggestions on how to get the word out about access codes.
    - 1. In Preview we talk about textbooks, so maybe delving into access codes as this is a factor students want to be able to consider when choosing classes.
    - 2. Bring this to PDT to talk about access codes and affordability.
    - 3. Making sure that students know this is part of the costs for tuition and fees.
  - iii. Process is very de-centralized right now as far as limitations on costs for textbooks/materials because departments put in their own notes about this.
    - 1. It's very efficient for faculty to do access codes with grading and such.
    - 2. Bookstores can get mad because they lose money – could be allies for us in getting messaging out.
    - 3. We may have faculty requiring students have to purchase textbook from them because they wrote it.
    - 4. Policy is up for revision in 2023.
- d. Schedule builder for registration system – Shanna

- i. Noticing an uptick in students, particularly transfer students, complaining that there is no schedule planner/builder feature in fluid registration. Is this something AAC has discussed previously?
        - 1. We have periodically talked about this. Part of issue is cost. One of the ones we looked would allow you to go in and list other obligations (e.g. work, involvements) so it would block off availability of courses. This also requires to have things in on time, unknown things regarding classes. Another issue is students listing preferences/wants rather than needs.
        - 2. This could also help gauge demand for courses. How do we find bottlenecks and match it with a schedule builder? Discussion about pros and cons is still ongoing.
        - 3. As a workaround, direct students to My page.
- e. Ideas and practices to increase early enrollment shared via NACADA Advising Transfer Students listserv – Shanna
  - i. Charge a fee for late registration
    - 1. This would disproportionately affect low-income students. We used to do this but it was a barrier.
  - ii. Allowing registration for multiple semesters so planning is for two semesters instead of one
    - 1. This would increase retention, but it would require everyone to build out schedule.
    - 2. If we did a full year, would this be a disadvantage to transfer students?
    - 3. Would help with demand
    - 4. Discussed concern about those coming in with a lot of dual credit or AP, but how those students would have extra time to work with.
  - iii. Advisor appointment is required
    - 1. This would this be a barrier for some departments and advisors with large caseloads.
    - 2. If we are retaining students, why don't we hire more advisors?
  - iv. Raise a flag or to-do in Starfish (messaging system at some community colleges) when registration opens
    - 1. This goes into our students' to-do list
    - 2. Putting a banner on My is problematic because if we put too many banners, students will ignore them. Same problem happening with to-do list.
    - 3. Trying to communicate how to pull students enrollment date for the banner from CS.
    - 4. AAC can go back to sending reminders to advisors to pull Cognos reports (e.g. Block reports)

VI. Campus Solutions/Registration

- a. Several CS fixes in progress, hoping to reinstall confidence in audit.

VII. Committee Updates

- a. Assessment (Janet)
  - i. Met yesterday. Will provide in advance of next AAC meeting the 2019 student survey and 2019 advisor survey. Amy will get raw data as well. Data wasn't startling, so we want to look at this again.
- b. Technology (Ryan)
  - i. Ryan not present – Jess reporting on his behalf
  - ii. Met on the 9th to discuss the purpose of committee
- c. Teacher Education (Jess)
  - i. Amelia, Amy and I had a meeting with Troy about National Criminal Background Check. Amy will announce via listserv and at Advisor Day. Trying to time this so we're doing them far enough in advance of Preview since they take a while in Cook County. Advisors cannot override prereq.
- d. PDT (Shanna)
  - i. End of Year Wrap Up being planned (replacing Summer Advisor Day)
  - ii. [Spring Advisor Day agenda](#) finalized
- e. Mentoring & Connections (Brent)
  - i. Still doing New Advisor Lunch, but will be focusing more on networking and connections.
  - ii. Thinking of meet-ups at coffee shops on and near campus.
- f. AAC Awards Selection
  - i. Nothing to report.

VIII. Student Representative Report

- a. Brody's first meeting
- b. Amelia is working on getting a new representative from SGA

IX. Other Business?

- a. Lindsey – Winter Session still showing up for spring in searches.
  - i. Crystal – Will make a note to hide those now and turn back on in the fall. Or we can do zero max.

X. Next meeting – February 6<sup>th</sup>

- a. Brent motioned, Gina seconded, all approved.

Submitted by:

Shanna McDaniels

1/30/20