

AAC Agenda: December 10th, 2020

Attendance: Brent Kane, Lana Summers, Megan Taylor, Lindsey Prior, Jazmyn Thomas, Gina Turton, Sarah Roth, Derrek Drenckpohl, Jess Ray, Clint Smith, Crystal Nourie, Ryan Gray, Soemer Simmons, Janet Tulley, Wendi Whitman, Amelia Noel-Elkins, Amy Hurd

I. Chair's remarks

- a. Welcome new AAC representatives
 - i. Clint Smith – Department of FCS
 - ii. Sarah Roth – Honors Program
 - iii. Lana Summers – University College
- b. Special thanks to our exiting AAC representatives
 - i. Megan Taylor
 - ii. Lindsey Prior
 - iii. Ryan Gray
 - iv. Gina Turton
 - v. Derrek Drenckpohl

II. Secretary/Treasurer Report

- a. Approval of minutes- add update details with the final decision. Add to a future agenda to discuss how this may work in the future.
- b. With amendments: Ryan Gray motion; Megan second.

III. Old Business

- a. Marginalized student populations – Working group
- b. Advisor caseload concerns - Brent

IV. New Business

- a. Awards have been sent out: Needs to determine how to celebrate in the future.
- b. Holds/To Do's Lists – Wendi. Was WEB/AT working on something? Students/parents & guests/advisors are confused.
 - i. There have been improvements with adding “no registration” to the forward facing for students. We believe this did help
 - ii. To Do items: perceived this represents a block.
 - iii. We (again) want to mention that we are “hold HAPPY” and have many blocks. Are these absolutely necessary? We saw more students who had holds/to do's this fall than we have in the past.
 - iv. Past Due - No Transcript showing up in "Holds" trips my students up. Even after we explain to them that 'Past Due - No Transcript' does not block registration.
 - v. Added to Student Success – systemic review of all blocks. Blocking a student's success at a new institution because they cannot get their transcript.
 - 1. Student Accounts have very little ability to stop a student and they do NOT want students to continually accumulate debt without any intervention.

2. Do we know this really helps? Great question that Amelia's group is planning to tackle. Are blocks able to achieve the goal? Serious analysis of blocks. ** Recently discussed late amount at Northern was raised to \$5000 (which gave Student Accounts grave concern). This was recent so we are not sure of the success.
 - vi. 'Tasks' it also something showing in My Illinois State..... which I'm confused on what that role is.
 - vii. Registrar's Office has no authority to remove/adapt these holds or blocks. This must come from the office who assigned the hold, and this is additional troublesome when representatives are not available to help a student.
 - viii. "Stranded Credits" https://universitybusiness.com/digital-edition/ub-digital-edition-2020-1112.pdf?oly_enc_id=6577D9162145A3Z#page=8
 - c. Assessment Feedback Fall 2020 Advising Survey - Janet
 - i. Suggested a month ago- survey students about advising for fall feedback in a time of different advising times due to COVID/online. Does AAC members have questions to add? Committed to making brief with work flow based on answers.
 - ii. Discussed items and made suggestions/considerations.
 - iii. Will be sent as soon as it's ready at a reasonable time.
 - iv. Will results be shared with the advising community? Committee is meeting next week, launch survey when they return in spring. Plan to share after results are known and synthesized.
 - v. Are you aware of the "academic requirements report?" This item is labeled differently in fluid. Match what students see. The advising community likely needs to consider what we can do to improve understanding and use of these tools. Concerns about advising differences, caseload,
 - d. Question for Amelia: after having meetings with chairs, what was the extent of feedback related to advising? Amelia has had little details that focused on advising. Extended a drastic caveat that this information was about ADVISING not advisors. Trend is to focus on department/school enrollment details.
- V. Campus Solutions/Registration- 26 different blocks that impact registration at this time. Examples: International, Athletics: some are special populations. 1st Year Advising Block, Advisor Monitoring Block, 75 Hour Block, Health & Housing Services, Financial Aid, and on and on. Not sure how many are in use.
- a. If Registrar Service Center gets requests during the non-registration days, please send an email with details to Wendi Whitman.
 - b. Amy Roser email: Get the list of students who may need to adjust spring schedules. The goal is to get these lists to d/s on Friday.
 - c. No concerns noted about the CS "classic" versions going away.
- VI. Committee Updates

- a. Assessment – send out BI reports to all d/s. Thanks to Ryan Gray. One question received: one department with three majors asked if it could be divided by major? Will take this to the next Assessment meeting.
- b. Technology – Rachel Hart met with AAC Tech to get feedback on Student Success Dashboard and Shopping Cart.
 - i. Student Success Dashboard Touchpoint Meeting: The rankings are not matching advisor instinct and we reviewed scenarios to find improvements.
- c. Teacher Education – ongoing issues around student teaching placements. Criminal Background Check- trouble with notifications in Slate and students are not receiving notifications (pending with other changes, likely next couple of months).
- d. PDT – Spring Advisor Day. Zoom fatigue or mental health, possible speaker/expert. Hope to utilize break out rooms. Shorter time period—1 to 2 hours in morning with break and then another session in the afternoon. Mini session about FERPA considerations (possibly early in the semester); include Registrar’s for guidance and development. Another possible topic: cultivating advising spaces for non-white advisors/students. EMAS ideas of FICE with PDT efforts- how to balance but not overload/overlap.
 - i. Academic Affairs Spring Retreat: Staff Success Team now has a working group. Again trying to avoid overlap with others.
- e. Mentoring & Connections – coffee hour last week & meeting after this AAC meeting.
- f. AAC Awards Selection- completed for this cycle. Possible improvements for the spring: look at expanding the awards to diversify our awards. Perhaps hold conversation to expand and cover the great work we are doing on campus. Could the awards be expanded? Some were tied to Founder’s Day recognition. Could it be done more frequently than annual? A/P council awards may be underutilized; consider a student selected award for advisors.

VII. Student Representative Report – not present.

VIII. Other Business?

- a. Spring Break- will receive a message today about Spring Break. March 9 & 10 off, reading days at end of semester during success week (Thursday/Friday).
- b. Update: Student Success Analysis Team, in January will share a full-picture of what’s come out of this work. Should be beneficial for the advising community.
- c. Spring meeting times & frequency – stick with Thursdays EO week 10 to 11:30a. Start January 28. Soemer will get these meetings out soon.
- d. New chair, secretary/treasurer (combined position) of AAC: Shanna has been consulted and is not interested in either. Could record the meetings & then collect minutes later. Sarah Roth volunteered to do secretary/treasurer. Brent is willing to continue for the upcoming year (perhaps ask someone as a ‘mentee’ to learn from Brent while he is finishing his term).
- e. Create some policies & procedure details to ensure longevity and guidance for future leaders.

IX. Next meeting – Determine spring meeting dates/times. Motion to end meeting: Ryan Gray, second is Gina & Megan!