AAC Agenda: April 16, 2020

Present: Shanna McDaniels, Soemer Simmons, Amelia Noel-Elkins, Ryan Gray, Brent Kane, Corey Burgess, Mary Jo Fabich, Jazmyn Thomas, Gina Turton, Lindsey Prior, Amy Hurd, Megan Taylor, Crystal Nourie, Jess Ray, Brody Frieden

I. Approval of minutes from April 2nd, 2020.
   a. Megan Taylor motioned, Brent Kane seconded, minutes unanimously approved.
II. Chair's remarks
   a. Nothing to report.
III. Secretary/Treasurer Report
   a. Nothing to report.
IV. Old Business
   a. Registration Dates & Times – Ryan & Crystal
      i. Nothing to report.
   b. Department/School advisors' access to imaging
      i. Working group meeting this Monday morning and will have a report next time. Comprised of advisors from AAC Tech and Registrar's staff.
V. New Business
   a. OTS/Preview – Corey & MJ
      i. Asynchronous and synchronous opportunities in virtual Preview 2020.
         1. Students are still participating on their assigned days.
         2. Planning sessions between OTS and Student Affairs going well.
         3. Admissions just got a license for presenting via Slate webinar. Learning more about this tool for use in Preview presentations.
         4. It has been decided that U College sessions will be synchronous sessions.
         5. The departmental advising session, after U College session, will be synchronous or asynchronous. Benefit to synchronous, as opposed to producing something, is having that live person present for students and parents to ask questions to. If not synchronous, will students have an opportunity to ask questions?
         6. (Ryan and Shanna) Live is the way to go for our smaller departments, having a backup of recorded session just in case.
         7. Would one activity link participants to the next activity? We aren't wedded to the schedule. There are some possibilities there.
      ii. Challenges to synchronous for all.
         1. (Brent) COB has sessions of 100+ people and advisors take turns giving presentations, leaving 5 minutes or so at the end for questions. We don't see a way the advisors would be able to deliver this synchronously. We have a staff member who would put together a professional, accessible video. For questions, advisors would host drop-in hours for students after they attend Preview and are enrolled in classes. COB is worried that trying to answer questions and present to their large groups is going to be too much in the allotted time. They are short-staffed and simply don't have the necessary resources.

2. One size fits all doesn't work. Can there be exceptions? Some units present synchronously and some asynchronously? That would be hard for U College to know how to guide students. How do we keep it down to a very small group of exceptions?
3. (Amelia) We are hearing you and open to thinking about this, but with logistics we want to make sure it works for everyone. We want students to know what is happening and where. Normally if we have them at Preview, we have them. It's all about having students here in the fall
4. Would drop-ins for follow-up questions be more work than a live presentation with Q&A?
5. We don't know yet if folks will be presenting from their office on campus or from home. Presenting professionally from home may be a challenge for many advisors.
   iii. Next steps: OTS reaching out to CAS and CAST for their feedback.
b. P/NP May 14th Process – Brent
   i. Where will students find that link for May 14th to 18th changes?
      1. Registrar is going with a form requiring authentication. There will be a message sent out with instructions on what to do. May put a link in My. Won't put anything out until after May 4th deadline has passed as to not confuse students more.
   ii. Is there a situation in which it would be better for a student to get an F rather than change to NP? Can we run a query on the 14th and could there be a mass flip to NP for graded courses students earn an F in?
      1. Concern around the implications of doing this. From a student standpoint, could cause more confusion. However, there are a number of students who haven't engaged with anything since the switch to online and could benefit from this.
   iii. Will form be disabled right at 8 a.m. on May 18th?
      1. We won't flip the switch right at 8:00 in order to catch stragglers. Depending on how we have it set up, we might disable it later.
   iv. WX deadline is 11:59 p.m. on May 3rd.
c. Probation students/UC contacting students – Brent
   i. What is the process for how they will be contacting students to change to P/NP? Will they CC advisors?
      1. We don't know yet. Amy Roser and Michelle Schuline will think of process after progress reports (1-2 weeks). Will probably send a note out to listserv to articulate that. "The President said you can continue, but it's not in your best interest to continue" – sent to students via email and in writing to protect advisor.
VI. Campus Solutions/Registration
a. Registration was a little smoother for freshmen registration. U College dealt with some hiccups. Better than registration in fall 2019.
b. Is there a higher number of students who haven't registered? Not as of last Friday, only 4% down.
VII. Committee Updates
a. Assessment

    i. Have not met, meeting this afternoon. We don't think it's fair to be assessing advisors right now. It's hard to rethink what we do in advising at this time. Committee will be on hiatus, reconvene at a date we determine.

  b. Technology
    i. Meeting first week of May

  c. Teacher Education
    i. Met on the 7th – talked about licensure, gateway updates, P/NP, etc. Updates sent to listserv.

  d. PDT
    i. Plan for May 12th event to be held online
      1. Sending links to existing trainings from NACADA and ILACADA, which advisors can view when it is convenient for them.
      2. Catalog Update - Amy
      3. Preview Update - Corey
      4. Open Forum
    ii. Any committee members from committees on hiatus are welcome to help PDT out. Some of our members had to step away during this time.

  e. Mentoring & Connections
    i. Zoom coffee chat being planned for May 8th

  f. AAC Awards Selection
    i. Nothing to report.

VIII. Student Representative Report
  a. Nothing to report.

IX. Other Business?
  a. Make sure we're mentioning people with @ symbol when questions are directed at them in Teams so that questions aren't missed.

X. Next meeting – April 30th
  a. Last scheduled meeting for spring. Should we have one or two meetings over the summer? Historically, AAC has had a meeting on the books for summer and would cancel it if need be.
  b. Brent Kane motioned, Megan Taylor seconded, all approved.

Submitted by:
Shanna McDaniels
4/28/20