

AAC Meeting Minutes
September 1, 2023
10:30am MLT 102C

Zoom Link: <https://illinoisstate.zoom.us/j/97326883403?from=addon>

In Attendance: Ryan Gray, Brittney Vietti, Jill Thomas, Rebecca Laible, Crystal Nourie, Stacy Ramsey, Brody Broshears, Kate Weiser, Janet Tulley, Priyanka Aich, and Wendy Whitman

Absent: Amy Hurd, Soemer Simmons

- I. Approval of minutes from June 26th meeting.
 - a. Approved by Brittney, seconded by Rebecca.

- II. Secretary/Treasurer Report
 - a. none

- III. Old Business
 - a. TRD Modules with Corey Burgess postponed till next meeting.

- IV. New Business
 - a. Strategic Planning for Advising.

Discussion is based on the ‘white papers’ from Advising Success Network Committee meetings. *Wendy*-her office could help with PDT training for advisors, providing access to materials and also record training sessions as a resource.

Brittney recommends we create focus groups of advisors to help in our weaknesses and strengths. Could tie this in with the Assessment group AND we need to know how to communicate to advisors on one level to hear all voices.

Brody recommends a 3-prong approach of advising since having information is invaluable. Structure of advising on campus, the relationship that students have with advisors and the systems problems in the processes. We need consistency of information and to deconstruct the multitude of silos and structures of the systems we use. Look at COB, and other institutions where these models work. Perhaps move advising to the Colleges level. Janet said this won’t work with Fine Arts, and Ryan says it would be a very long process since people are set in their ways.

Wendy suggested that if you set up advising by College or School, other advisors within that group could be back-up advisors for you and that students feel that someone in the college cares. We must create a new system to help students across campus. And we need to do a better job of including graduate school students.

Janet-if there are any changes in the Advising systems, the charge is that AAC create a recommendation document that we provide to Amy Hurd to move through the University system.

Brody recommends providing incentives for PDT, which may involve a career ladders /promotions. Should try to provide advisors with monetary or promotional incentives.

Ryan-Looking at what we can do now and then give suggestions for later fixing of systems. We are currently taking out Blocks and Pre-reqs which is going to help advising.

Janet said that reviewing the internal or external requests for changes is good. Have Enrollment Management review first, which we need to work with “boots on ground” in information sharing.

Wendy-AAC needs to decide what to do. Rolling admission is good practice for students, the campus needs some leadership in this.

Brody asked Stacy if there is a best time to do internal transfers into a major? She doesn't really know since it is done mostly within the major program and the advisor is doing the process.

Ryan reminds us of that AAC cannot create policy BUT AAC can recommend and enact it once Amy Hurd has accepted it.

Wendy recommends that ALL advisors need to use Advising Notes in campus solution. And we also need to put students in charge of their major/minor when they want to.

Kate recommended a system that allows a college or department do long-term plan of classes would help. Like a template they could import information into system. There is a benefit to see a 4-year plan (as we currently use) your first year in college but after that is it a moveable piece of information.

Ryan stated that the white papers can provide a good start with revising or creating new systems, looking at internal transfer admissions of majors (time frame) and mandatory training for advisors across campus.

Ryan says that AAC can focus on four (4) short term goals.

- 1. Requiring every academic advisor to be on a College Curriculum Committee.*
- 2. Priority Registration groups may need to be altered; TRIO and probation students may need to be earlier priority. Need to revisit this philosophy. Crystal is collecting data from other Universities and how they do it.*
- 3. Developmental math classes should count. Credit for degree? Students maybe start with math 113 instead of lower classes that don't count.*
- 4. Internal enrollment review.*

Once AAC gets the structure (what do the groups look like and do we supplement with surveys) set we can then start creating focus groups on campus to address the renovation of Advising on campus.

More to come at the next meeting.

V. Next meeting September 15th at 10:00am in HOVEY 401D Submitted by Jill Thomas