

AAAC Meeting Minutes
May 5, 2023
10:00am MLT 102C

Zoom Link: <https://illinoisstate.zoom.us/j/97326883403?from=addon>

In Attendance: Ryan Gray, Brittney Vietti, Priyanka Aich, Jill Thomas, Rebecca Laible, Crystal Nourie, Stacy Ramsey, Wendy Whitman, Kate Weiser, Amy Hurd, and Soemer Simmons

Absent: Katie Matheny

- I. Approval of minutes from April 7th meeting.
 - a. Approved by Jill , seconded by Brittney.

- II. Secretary/Treasurer Report
 - a. Soemer presented the FY23 budget, for which we have \$1,055.65 remaining. We will see how much the End of Year Wrap-Up costs to pay for that and any remaining money, Soemer will put it into scholarships. Brittney mentioned that Mentor & Connections has created welcome bags for new advisors and would like to have a little money to purchase items for bags. FY24 budget is \$2,500 and at next meeting finalize and approve the budgeted items. (FY24 unofficial budget included).

- III. Old Business
 - a. Amy will continue to work on TCH courses be included into major education programs cum GPA. She will talk with Monica (CTE) and secondary education group.

- IV. New Business
 - a. Transfer Day Program-Advising Appointments—Ryan reported that several advisors would not like all transfer appointments on zoom. Advisors do have a choice when setting up their meetings. Ryan will report that information back to them to make their own decisions on how to set up their zoom transfer days. Corey Burgess does have the data for number of students doing zoom and in-person meetings if we want to look at that. The problem with in-person is that they would be visiting ISU twice.

 - b. Summer meetings—normal this committee meets once a month for summer. We will meet June 26 (with zoom link) and at that meeting decide if we need to meet in July. First official meeting will be August 18th at 10:00am.

- V. Campus Solutions/Registration
 - a. Override selection boxes—Crystal reported registration has gone well. Regarding override selections, discussion suggested that we need to have advisors click on which type of override they are providing to student to register for a class. Ryan moved to approve the motion to remove all checkboxes on the form, so advisors must check a box reporting what type of override they are putting forth. Motion approved.

- i. Stacy will send out a notice regarding this change and Crystal will submit a ticket for the technology change to the system this summer.

VI. Committee Updates:

a. Assessment

- i. The overrides summary document is completed and will be going to Amy for review and then she will decide what to do with the information.

b. Technology

- i. Regarding Degree Audit (progress report) working on some wording issues to resolve. And are working on class registration improvements with some summer projects as well.

c. Teacher Education

- i. Nothing to report

d. PDT

- i. End-of-Year Wrap up coming May 16th 1-3pm in Circus Room. Excited that the new Brody Broshears, new Director of U College is coming in person to the event. Fall Advising Day is tentatively set for Friday, September 15.

e. Mentoring & Connections

- i. Summer flyer went out listing events for summer which includes bowling and walking on campus. Will be sending out a regular newsletter in the future. The end of year wrap up Happy Hour is set for May 16th at Destihls Brewery and Beer Hall from 4:30-5:30pm.

f. ASN

- i. Amy reported last modular may be cancelled. All the white papers need to be done by May 15th for payments to go out. She will reach out to the last group to see if they can get it done on time. The three white papers are to provide recommendations and given to this committee to reach out and share the information. We may be able to review the papers at the June 26th meeting.

VII. Student Representative Report: none

VIII. Other Business

- a. Stacy reported that currently our ALEKs math placement tests are good for 18 months. And she will be talking with Brian and Corey in being able to allow students taking the ALEKs test somewhere else and being used at ISU. And to reduce the amount of time to take the test (currently 48 hours) down to 3-4 hours for the 25-question test. Amy is on board with these changes, and they will work on getting this completed soon.

IX. Next meeting: 10:00am on June 26th In Moulton 102 Submitted by Jill Thomas

FY 24 AAC Budget-pending

	FY23 Budgeted	Expenditures	Difference	Notes for FY 23	FY24 Budget
Fall Mentoring Coffee/Event	\$ 100.00	\$ 51.87	\$ 48.13		\$100.00
Fall Advisor Retreat	\$ 450.00	\$ 67.98	\$ 382.02	\$27.99-Snack Packs; \$39.99- Snacks (Cristen)	\$400.00
Spring Mentoring & Connections Coffee/Event	\$ 100.00	\$ -	\$ 100.00		\$50.00
Spring Advsior Retreat	\$ 450.00	\$ -	\$ 450.00	Paid by GEERS- \$1,065.32	\$800.00
Advising Award Reception-Spring	\$ 650.00	\$ 80.00	\$ 570.00	UMC charges pending	\$600.00
B&B Awards - 2023 Advising Award Plaques & Perpetual tag	\$ 350.00	\$ 281.20	\$ 68.80	V2144169	\$300.00
End of Year Advisor Day	\$ 100.00	\$ 863.30	\$ (763.30)	EMDH E12874	\$100.00
Summer Mentoring & Connections Event	\$ -	\$ 100.00	\$ (100.00)	est-Bowling	\$150.00
Mentoring & Connections Welcome Bags					\$50.00
Discretionary Fund	\$ 300.00	\$ -	\$ 300.00		\$0.00
	\$ 2,500.00	\$ 1,444.35	\$ 1,055.65		\$2,550.00