

AAC Meeting Minutes
November 10, 2023
10:00am MLT 102C

Zoom Link: <https://illinoisstate.zoom.us/j/97326883403?from=addon>

In Attendance: Ryan Gray, Brittney Vietti, Jill Thomas, Janet Tulley, Brody Broshears, Amy Hurd, Soemer Simmons, Wendi Whitman, Priyanka Aich, Jaden Wilburn Johnson, Stacy Ramsey, and Crystal Nourie

Absent: Rebecca Laible, and Kate Weiser (excused)

- I. Approval of minutes from October 27th meeting.
 - a. Approved by Brittney, seconded by Jaden.
 - b. Welcome our new student representative Jaden Wilburn Johnson.

- II. Secretary/Treasurer Report
 - a. Current budget \$1,642.92. Brittney, thru Mentoring & Connections has asked if they could use some money from their spring event for a December 15th Holiday Cookie decorating event at McCormick Hall in the Heritage Room. The cookie kit packs are \$26.00 each and need two packs. Brittney asked for \$60 but the committee approved unanimously, [motion by Jill, seconded by Ryan], to move \$100 from spring to the Holiday Cookie event.

- III. Old Business
 - a. My Advisee updates in CS. If you have any comments send them to Krista Gaff.
 - b. Elections: Ryan previously sent email/Teams a reminder for submission of candidates, for which we have 3 openings in AAC. The nominations close today. Election will open Monday, November 27th and will know who replacements are by December 8th.

- IV. New Business
 - a. Priority Registration: Stacy presented handout for discussion on priority registration, which is a solution focused. She presented two recommendations for changes in who/how get priority registration. Current recommendation from AAC is to divide priority day into two groups based on class (# hours completed) Sr, Jr -morning; So. Fr-noon registration for Priority 1 group. In addition, to add a third registration window breaking down groups (ex: juniors) with Priority 2 level to register at 8:30am, 12:30pm and 3:00pm. Note: Priority groups 1 and 2 will be identified later.
 - i. The other recommendation is to move opening of registration date to Wednesdays of each week instead of Monday.
 - ii. The next meeting will discuss how to notify everyone, when to launch this new priority registration and to create a committee to complete these tasks.

- V. Campus Solutions/Registration-Crystal said it went well with the exception of 0 credit on some classes but that was resolved.

VI. Committee Updates

- a. Assessment—Advisor survey will go out shortly and the student survey will be ready soon to go out on February 5th (3 week of spring classes).
- b. Technology—Wendy reported that some items and tools in Campus Solution are redundant, and this needs to be cleaned up. Also looking at creating a series of workshops for showing advisors how to use various tools in CS.
- c. Teacher Education—Jill reported that Spring 2024 student teachers have to pass their state content test BEFORE student teaching. Currently 220 students have not passed yet.
- d. PDT—Wendy reported that PDT is partnering with Career Services in next Zoom session. There will be two more Achieve training sessions before January 2014, and will be doing a Best Practices mixer in spring.
- e. Mentoring & Connections—Brittney reported she received new swag for goodie bags for new Advisors on campus. And more information to come on Cookie Decorating event.
- f. Strategic Planning—none

VII. Student Representative Report—Jaden gave us a brief bio of his college life, packed with lots of good community and outreach services.

VIII. Other Business

- a. Question about winter session registration and whether waitlists occur. Currently there is no waitlists. So, Crystal will be opening winter session registration until the first day of winter classes (like every other semester) and will have a wait list of 10 for each winter class. No announcement to students will happen for this session. An email will go out to winter faculty to contact their students and send them their syllabus now in case they want to drop the class, allowing others to take their spot.

Next meeting December 8th at 10:00am in HOVEY 401D

Submitted by Jill Thomas